



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	FAKIR MOHAN AUTONOMOUS COLLEGE
• Name of the Head of the institution	SRI DILLIP KUMAR GHOSE
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	6782262018
• Alternate phone No.	6782268729
• Mobile No. (Principal)	9861418590
• Registered e-mail ID (Principal)	fmcollegebaleswar@gmail.com
• Address	PLOT NO 256 AZIMABAD
• City/Town	BALASORE
• State/UT	ODISHA
• Pin Code	756001
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	02/10/2021
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Mrs. Mousumi Das Pattanayak				
• Phone No.	6782264783				
• Mobile No:	9337013288				
• IQAC e-mail ID	iqacfm@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	www.fmcollege.nic.in				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	81.00	2006	01/02/2006	01/05/2014
Cycle 2	B	2.61	2014	16/10/2014	29/08/2019
Cycle 3	B	2.29	2019	09/09/2019	08/09/2024
6.Date of Establishment of IQAC	08/02/2006				
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
FAKIR MOHAN AUTONOMOUS COLLEGE	WORLD BANK SCHEME OF ODISHA HIGHER EDUCATION PROGRAMME FOR EXCELLENCE AND EQUITY	WORLD BANK	13/10/2017	5 CR

8. Provide details regarding the composition of the IQAC:

<ul style="list-style-type: none"> Upload the latest notification regarding the composition of the IQAC by the HEI 	View File	
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9.No. of IQAC meetings held during the year

02

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes
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<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
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10. Did IQAC receive funding from any funding agency to support its activities during the year?

No

<ul style="list-style-type: none"> If yes, mention the amount 	
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11. Significant contributions made by IQAC during the current year (maximum five bullets)

Blended Mode of Examination on 13th July 2020

common PG Entrance Examination (CPET-2020) on 4th August 2020

Self Guided Study on 11th September 2020

National Academic Depository (NAD) 4th September 2020

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
<p>The WhatsApp / Email group formation for each Honours not exceeding 32 in a group • The teachers of each Department would remain the admins and Principal would be added in each group for proper supervision. • The Heads of each Department will monitor the conduct of classes and progress made from time to time. • The Classes would be held in Google meet and Computer Science Department of the College would help to sort out any technical issue .</p>	<p>The whatsapp group created by the every department and conduct classes as usual through google meet.</p>
<p>The members also emphasized on use of various tools like PPT sharing, Video Lecture , Notes in PDF form etc for benefit of students. • It was also decided to make the students acquainted with e- PG Pathshala, MOOCs, OSOU website etc.</p>	<p>The study notes as well as some of the faculty members are prepared the video lecturers and uploaded it through YouTube channel for the student benefit.</p>
<p>Due to current pandemic situation physical mode of Refresher or Orientation courses are not feasible. However, faculty members should be involved in Academic activities for their career progression. Further, many programmes are organised by MHRD -Teaching Learning Centre(TLC), HRDC of different universities as well leading HEIs to which faculties can register through online mode.</p>	<p>The encouraging number of Orientations, Refresher and FDPs are attended by the Faculty members.</p>
<p>The faculties members as well as staff members should be asked to</p>	<p>The E-Service Book system updation is going on with a</p>

submit the information for record in e-Service book HRMS system.	healthy mode for updating of personal details and career progression.				
13. Was the AQAR placed before the statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name of the statutory body</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>EC MEETING</td> <td>29/09/2021</td> </tr> </tbody> </table>		Name of the statutory body	Date of meeting(s)	EC MEETING	29/09/2021
Name of the statutory body	Date of meeting(s)				
EC MEETING	29/09/2021				
14. Was the institutional data submitted to AISHE ?	Yes				
<ul style="list-style-type: none"> Year 					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>01/01/2020</td> <td>01/02/2022</td> </tr> </tbody> </table>		Year	Date of Submission	01/01/2020	01/02/2022
Year	Date of Submission				
01/01/2020	01/02/2022				
15. Multidisciplinary / interdisciplinary					
<p>Though presently there is less scope for opening multidisciplinary courses, the institution is planning to include such subjects in under graduate as well as in post graduate level taking into consideration the basic academic development of students and to face the challenges ahead. However some significant area of interdisciplinary topics like waste management, Disaster management, sustainable development, Pollution control, sanitation and hygiene etc are taught in the Environmental Science syllabus (under AECC). During the project work of final semester students, mentor/ supervisors encourage and motivate the students to take up topics related to these topics. Seminars/Webinars are conducted at Department and college level to acquaint students on multidisciplinary and interdisciplinary topics..</p>					
16. Academic bank of credits (ABC):					
<p>Academic Bank of credits (ABC) will be very effective system that would enable students to open their academic accounts and give flexibility and multiple functions for entering or leaving college. In near future and after implementation of NEP-2020, the institution plans to adopt this facility in the form of NAD(National Academic</p>					

Depository) where all the academic credentials would be digitized, well accessed and easily retrieved by students. College will also create the ABC of individual students and will integrate it with resources/ scheme such as NPTEL, SWAYAM, and V-Lab etc .Credit verification, storage, transfer and redeem will be enabled for providing broad scope and privilege.

17.Skill development:

The real empowerment of students lies in identification of individual talents and development of professional skills, soft skills, ethics, morality and values. The skill Enhancement Course (SEC) included in the CBCS syllabus provided basic knowledge in the field Communicative English and Quantitative Techniques and Logical reasoning. The institution presently successfully conducts few skill development programmes. The B.Voc (Tourism and Hospitality Management) provides knowledge of hospitality management while QLT paper in UG level helps to develop numerical solving capability. BBA programme enhances entrepreneurship quality, business proficiency ,team work and leadership quality. Integrated B.Ed. programme improves teaching and narration capability of students. Cultural, Literary competitions are held to promote writing skill, fine art, performing art of students. In future college plans to create add on courses on soft skill and technical skill development .

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian knowledge system is based upon the its rich heritage and traditional values as well as the modern and new age technology .In the present syllabus students get exposure to all such prospects through the curriculum of History, Sociology, Anthropology , Political Science etc. Post graduate department of Odia and Hindi , students are guided by their teachers to carry out project work on such topics. In future college plans to incorporate the concept of Indian Knowledge system in an accurate and scientific manner throughout the curriculum wherever relevant. Tribal knowledge , culture and indigenous and traditional ways of learning, will be covered and included in curriculum.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Few of outcome based programmes continuing in the institution are B.Sc Computer Science, BBA, Hotel Management etc. Students avail internship facility through MOU signed with local industry and institutions. The college plans to focus on research and innovation, create industry academic linkage and interdisciplinary researches. internship programmes will be more vibrant with local industries and business establishments. Career counseling cell would be strengthened and employability will be enhanced and entrepreneurship programmes will be initiated..Science syllabi will be more practical oriented and innovative ideas will be developed through collaboration. Students will be motivated to carry research in fields related to development of society , natural resources, Energy conservation and alternate source, Agriculture, Women Studies etc.

20.Distance education/online education:

The institution provides some distance courses through Odisha State Open University (OSOU). Future plan of the college is to introduce online certificate courses or add on courses which will impart skill development and enhancement of employability . Students can opt these short term certificate courses along with regular course and get additional benefits. Subjects like communicative English, creative writing,, mental health counselling, small business, fashion designing, Computer aided design etc. will be introduced distance education mode.

Extended Profile**1.Programme**

1.1 04

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.Student

2.1 3266

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	No File Uploaded

2.2

1071

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.3

1157

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

3.Academic

3.1

27

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

3.2

41

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 04

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2. Student

2.1 3266

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	No File Uploaded

2.2 1071

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.3 1157

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

3. Academic

3.1 27

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

3.2	41
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded
3.3	98
Number of sanctioned posts for the year:	
4.Institution	
4.1	516
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	63
Total number of Classrooms and Seminar halls	
4.3	110
Total number of computers on campus for academic purposes	
4.4	9,22,582
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

All the courses in any programme of study offered by Fakir Mohan Autonomous college, Balasore are developed having relevance to local, national and global developmental needs. Every department has a Board of Studies (BoS) comprising the faculty and external subject experts who look into the relevancy and requirements of any course in the programmes that the department offers. Board of Studies is conducted every year and it makes minor revision where

ever any need arises.. The members also suggest the list of question setter and examiner for each paper . The college adopted Model Choice Based Credit System (CBCS) from 2019-20 onwards for all its programmes and necessary steps are being taken from time to time to ensure that the course objectives and outcomes are spelt out clearly .

The college has also been using feedback of students and teachers of late, to upgrade its curricula and are forwarded to Academic Council for final ratification.

For UG programmes the outcomes are basically understanding the course/content conceptually, learning effective communication skills and preparation for hgher studies while forPG programmes, the focus is onmastery of the subject knowledge, its application in relevant contexts, preparation for research and higher studies.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	http://fmcollege.nic.in/syllabus.htm

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

27

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

03

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

00

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

27

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Fakir Mohan Autonomous College has assiduously developed its

curriculum, integrating cross cutting issues, relevant to Gender, Environment, Sustainability, Human Values and Professional Ethics. In Sociology, the curriculum offers a Core Course in Gender and Equality (C.C.VI). Political Science paper (DSE-VI) extensively covers issues of Women's power and politics,.The College also organizes extramural lectures on Gender equality and Women's empowerment .

Fakir Mohan College acts as the nodal centre of the district for self-defence programme of the State Govt. providing master trainers to all the affiliated colleges of the district. The spirit of human values is taught through Gandhian Ethos in Philosophy (DSE Paper-I). Professional Ethics taught to Commerce Students covers a wider domain in the present social context. . Students are taught how profit in any business always comes with a fair degree of responsibility.Environmental Science Studies (EVS) is another subject which covers the issue of sustainability in a big way. Departments of Zoology, Botany and Compulsory subjects like Environmental Science,which sensitize the students to the burning environmental issues like Water Pollution and Air Pollution . Subjects like Philosophy, Psychology, History and Sanskrit teach the basic value system inthe context of Indian Ethos.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

02

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1067

File Description	Documents
List of students enrolled	No File Uploaded
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1071

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni C. Any 2 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	http://fmcollege.nic.in/IQAC_Feedback_Graph.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	http://fmcollege.nic.in/IQAC_Feedback_Graph.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1167

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

516

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Students attend an orientation meeting after their admission and are given a modest appraisal of the curriculum offered, of various extension activities, availability of various scholarships etc. special emphasis is given to slow learners and Remedial classes are conducted. Special measures are also taken to develop Soft Skills and Communicative English. The advanced learners are identified after the Midterm examinations and they are exposed to various scopes and opportunities. An MOU has been signed with Odisha State Open University (OSOU), whereby the students get the

benefit of obtaining collateral degrees together with the regular one. Many advanced learners also opt for simultaneous certificate courses in IGNOU and OSOU Modular Programmes . College regularly organizes meetings with the parents in respective departments and get the feedback. Career and Counselling Cell has conducted different programmes with career options which enable students to study in universities of national importance. Meritorious students are encouraged to do the final year projects in association with local industry or research organisation like DRDO, Chandipur. Competent students are fully sponsored to present papers in national and international conferences. Guidance is provided for UGC-NET /CAT and other competitive examinations through Career and Counselling Cell of F.M. Autonomous College.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2020	1167	41

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Learning in Higher Educational institutes is basically student-centric. In academics, students-centric learning is primarily through class room teaching, field and project study, focus on self-study and independent learning,. In our institution students are engaged in co-curricular activities within and outside the college, through various support systems and activities, making them conscious of their social responsibilities.

- Students in some departments like Psychology, Anthropology are exposed to social organisations and health related

studies.

- . Interactive learning sessions for Language students and group discussion and special care for for improving spoken English.
- . Practical training for Computer Science Honours students
- Periodic Industrial visits / study tours of Dept. Of Anthropology, History, Chemistry, Education etc. are conducted.
- . Industrial internships in renowned hospitality industries for DTHM course.
- Provision in the curriculum for MOOC courses, / SWYAM / NPTEL with academic credits
- . Advanced level of experiments in Physics, Chemistry and Zoology designed.
- . Introduction of Modular courses with collaboration of OSOU, Sambalpur for Non-Credit courses. . Training imparted for Higher Studies (for students interested to pursue PG level courses
- . Every course is structured to contain 20% weightage of short type questions, to test the depth of understanding of concepts at PG level from the year 2018-19

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	http://fmcollege.nic.in/academic_calender.htm

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The faculty of Fakir Mohan Autonomous College use various ICT enabled tools to enhance the quality of teaching-learning like- 1. Google Meet and Zoom platforms are used to manage and post course related information- learning material, quizzes , lab submissions and evaluations, assignments, etc. 2. Video recordings of practical were used for better understanding of students during pandemic time. 4. The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching- learning process. 5. The online learning environments are designed to train students in open problem-solving activity through Whatsapp. 6. Faculties are enriched through training workshops on digital tools, attending lectures in SWAYAM online portal and access to e learning resource- INFLIBNET.

7. Some teachers use Google form to conduct objective tests and collect feedback from students.

8. Online lecture series were conducted during the lockdown period with experienced teachers from reputed universities in the respective fields.

9. Final year UG and PG students were guided by faculties to prepare their project work in online mode. The students presented their work in virtual mode also

10. Faculty members continuously updated themselves on recent advances in their area through participating in Webinars, Workshops in virtual mode.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://www.fmcollege.nic.in/video_lecture.htm
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

41

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Soon after the orientation meeting, each student is provided with a syllabus containing detailed information of the course contents, as well as an exhaustive list of books and literature. The academic Progress Register cum Lesson Plan is strictly followed in accordance with the academic calendar provided by the Dept. of Higher Education, Government of Odisha. Teachers follow the lesson plan for the completion of courses. Progress registers are

maintained by individual teachers and submitted to the Principal at the end of every month. While taking stock of class room progress, attention is given to the basic objective of CBCS course structure and the pattern of questions the students are likely to get in both midterm and end term examinations. Uploaded academic calendar of 5 years is available in the website.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

41

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

11

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

11

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

11

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Fakir Mohan Autonomous College has completely recast the Examination Regulation in 2018 in pursuance of CBCS curriculum. The institution has successfully done away with the age-old notion of Honours and Distinction by adhering to the parameters of CGPA. The College has gone for continuous evaluation through Midterm exam held prior to End-Sem exam. A timebound strategy is strictly maintained for the publication of the results which are uploaded online in the college website. Brief summary of Examination and

Evaluation Process: ? Results of Internal Assessment Exam / Mid Term is announced within fifteen days, and results of End Semester Examination published within forty-five days. ? IT integration approach through www.fmcollege.nic.in website for result publication. ? Central coding of answer scripts by faculty. ? Result processing is fully automated and sent to University for vetting. ? Examiner list for allotment of evaluation are recommended by the Board of Studies. ? Review of answer scripts / re-checking / re-totalling of marks of students on request. ? Providing Xerox copy of answer scripts to the students following the guidelines. ? Issue of Degree Certificates on the day of Convocation of F.M.University every year. ? Examination Grievance Cell is fully operational

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://fmcollege.nic.in/exam_schedule.htm

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college gives priority on formulation and dissemination of Learning outcomes, beginning with departmental meetings to draw up teaching plans to optimally achieve POs, PSOs and COs. With changes/revisions in existing syllabi, HODs and teachers chalk out teaching strategies and evaluation methods towards fulfillment of these outcomes. Departmental Course files and Register of Course file is written by each faculty member. Programme Outcome is published / hosted on College Website: www.fmcollege.nic.in. Lab Instructions, rules and regulations are developed by the HOD, faculties and Demonstrator and the students are made aware of the same. Programme Outcomes: 1.B.A - A degree in Liberal Arts makes a student eligible for a competitive examination in Govt. / Non-Govt. sector and also for higher studies. 2.B.Sc.- A degree in Science empowers a student to prosecute higher studies or seek a job with semitechnical requirement. 3.B.Voc- Tourism and Hospitality sector offers direct employment. 4.B.B.A- Students may go either for M.B.A. or seek employment elsewhere. 5.P.G.- After a post-graduate degree, the knowledge area becomes specialized. However, knowledge and research is channelled towards specialized studies and innovations. The student now empowered, intellectually begins to contribute to the knowledge bank in a substantial way.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	http://fmcollege.nic.in/syllabus.htm

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The assessment tools and processes used for measuring the attainment of each of the Program Outcomes and Program Specific Outcomes are mentioned below: Method of assessment of POs / PSOs

The program outcomes and Program Specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods. Direct methods are provided through direct examinations or observations of student knowledge or skills against measurable course outcomes. Program outcomes are assessed and Program Assessment Committee concludes the PO attainment level. At the end of each semester, examinations are conducted and course outcomes are measured based on the result. Internal tests are conducted per semester for the following purposes: ? To ensure that students have achieved desired level of competencies at module level. ? To evaluate, whether corresponding COs are achieved or not. According to the performance of the student in answering each question, mapping is carried out with the respective COs for assessing the attainment level of the specific CO of the subject.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://fmcollege.nic.in/syllabus.htm

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1071

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	http://fmcollege.nic.in/exam_result.htm

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://fmcollege.nic.in/igac_feedback.htm

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Fakir Mohan Autonomous College has a separate Research Cell, comprising of faculty members from various departments of the institute for transfer of knowledge. Initiatives are undertaken at the institutional level ? Many faculty members publish their research work through peer reviewed/UGC carelisted/Scopus journals.

Faculties are apprised of the information about checking and avoiding plagiarism and Research committee takes all initiatives to ensure it.

? .Members of the teaching faculties of Commerce Department offer tax advice gratis. The tax advice covers direct taxes (Income Tax) and GST as well. ? Publication of Research Journal "FM Research Journal"(FARJ) is on progress. ? Faculties apply for Research proposal funding through for different funding agencies like ICSSR, CSIR and Indian Historical Organisation. ? Most of the faculties actively participate in conferences, workshops and also act as resource person or organizers. ? MOU is signed with Odisha State Open University, Sambalpur for adopting and sharing study materials of different courses.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	http://fmcollege.nic.in/comte.htm
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

00

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

05

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

00

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

02

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

00

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

FM Autonomous College has created an eco system using academic, human resources ,vailable infrastructures, library facility etc.Individual talents of students are promoted and innovative ideas are encouraged. Entrepreneurship is encouraged through Workshops, and Competitions by various Cells. Students' creative designing, editing and writing skills are showcased in the form of articles,poems in College Magazines and wall magazines. Postgraduate students execute projects in reputed institutions. Soft skill development, communication skill of students are developed with proper guidance of teachers.National and international webinars were organized in different departments with experts from corporate houses, training institutes and eminent academicians which is very much beneficial for students .MOU signed with factories and hotel industry facilitate students to get exposure and training.

The eminent personalities who have significantly contributed in research, social activities, industries, are invited as resource persons . These persons are mentors to our students. Workshops and seminars are conducted on ICT which have proved helpful to the rural students. It has raised their confidence and expanded their horizons of creativity. Adequate provision is made for library to procure books and journals, e-journals references.This is helpful for creation and transfer of knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

27

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

D. Any 1 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

04

File Description	Documents
URL to the research page on HEI website	http://fmcollege.nic.in/research_project.htm
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

34

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

33

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://fmcollege.nic.in/research_publication.htm

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

01

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

01

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

As an institution of Higher learning, F.M. Autonomous College feels that good academics must conjoin with societal issues. Students learn better about good life within the context of their works, both inside and outside the classrooms. In fact, education about good life is a lifelong learning. There can be no better place to learn about good life other than Indian villages, considered as human capital of India. F.M. Autonomous College has two units in N.S.S, a Boys' unit and a Girls' unit. Two villages have been adopted by N.S.S unit. Various activities taken up by students are: ? .Traffic Control Awareness Programme with District Traffic Superintendent, Balasore. ? Tree Plantation ? Literacy program for the elderly ? Cleanliness campaigns in adopted villages ? Road shows highlighting the necessity of wearing helmets and cultivating the spirit of national integration ? Campus cleaning ? Awareness programs on government welfare schemes like Swacch Bharat, Digital India, Drug abuse, Aids, Road safety, Gender issue, etc ? Blood donation camps ? Computer literacy awareness programme ? Conduct of motivational camps.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://fmcollege.nic.in/nss_prog.htm

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

07

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

44

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

56

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

00

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

02

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College is situated in the heart of the town and presently has three campuses. There are sufficient number of well-furnished, well ventilated, spacious classrooms for conducting theory classes. An independent Academic Block is coming up for all the Science departments. All the Science departments have well equipped laboratories. College has a computer hub with approximately fifty six systems to which all the students have free access. The college has provision for IT enabled class rooms equipped with LCD Projector, audio system. College has one air conditioned Conference hall equipped with LCD Projectors, white boards, public addressing system with capacity of 250 to conduct conferences, seminars and workshops. There is a spacious, well stocked Central Library with reference materials and texts housed in a three storey building with E-learning facility of INFILBNET. Common room for boys and girls are separately available. There is a large field for outdoor games as well as Adequate facility for indoor games along with Gym. Presently there are three boys hostel and one girls hostel while two more hostels are coming up from next session. Apart from this College has facility of community store, SBI branch, ATM, post office, drinking water facility etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://fmcollege.nic.in/facilities.htm

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College has a track record of excellence in the field of various sports and athletics. Outdoor games, viz. Football, Volley ball, Cricket and athletics competitions are regularly conducted in the college play ground here. On one side of the field, there is a basketball court and a multigym. There is also another indoor court for badminton. College Common Room has provision for Table Tennis, Chess and Carrom. Though physical activities were curtailed due to pandemic, every year students of this institution take part in district, state level competitions under the able guidance of Physical instructor of the institution. Sports event competitions are conducted every academic year by the Athletic Association.

The Institution is situated at a place of rich cultural heritage. It has a Dramatic association, 'The Fakir Mohan Natya Parishad', which has been carrying out cultural activities from the very beginning. The college believes in the all-round development of our students. As part of Cultural Activities, students are encouraged to participate in the cultural events held in the college by the Dramatic Society, for Freshers' Day, Annual Sports Day, Annual Day, Farewell etc., to exhibit cultural talents. The details are available in the college website [.http://fmcollege.nic.in/gallery.htm](http://fmcollege.nic.in/gallery.htm)

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.fmcollege.nic.in/facilities.htm

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

2,00,100

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	No File Uploaded
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The initiative for Automation of Library was undertaken and SOUL SOFTWARE was deployed in 2019. Subsequently it has been upgraded and Catalogues for Text books, reference books have been added to the data base. Till date total number of registered borrowers 4149, (students 4072, faculty and others 69 and research scholars 08 nos.). Further, total collection of documents such as books 94325, text books 61 257, reference books 33068 . The current journals national 22 nos. and international 05 nos. The news paper subscribed national 05 nos and regional level 05 nos. etc. The Library has got designated Student and Faculty reading areas. Rules and Regulations of the Library are displayed for the benefit of the Students. However due to the Pandemic the overall usage of the Library has witnessed a decrease number of readers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: D. Any 1 of the above
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	No File Uploaded
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

34,556

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	No File Uploaded

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

24

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Being a government college, the budget for installation and updation of IT facility are governed by Govt , RUSA fundings. However The College has overhauled its Wi-Fi system in the

academic year 2016-17 through BSNL., enabling the College Campus to become Wi-fi enabled. Central office, principal's chamber , IQAC rooms have been provided with internet facility. In the curriculum, at par with the global digital trend, the college has introduced computer related subjects at B.Com IVth semesters and introduced Tally Software in M.Com syllabus. Computer Science Honours in self-financing mode has been introduced from 2002-03. The institution imparts the best of education in computers along with practical exposure of students to fine tune their skills. In addition to this, the digital library with INFLIBNET facility has 11 computers duly updated and placed at the disposal of students and the faculty. Admission, Salary bill processing and other financial transactions are computerized. Training programmes are conducted to staff members to enhance their skill on e governance, e par etc. Most of the teachers use PPT, LCD projector for better understanding of subject. During lock down period, classes were engaged in Google meet /Zoom platform and webinars , online guest lecture series were organized.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1167	110

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus E. <5 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: C. Any two of the above
Facilities available
for e-content development Media Centre
Audio-Visual Centre Lecture Capturing
System (LCS) Mixing equipments and
software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

453563

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The need of the college in respect of infrastructure is normally conveyed to the Govt. after prior planning. Funds are released and placed at the disposal of the P.W.D for necessary action. The yearly maintenance and wall painting are usually met from the Govt. resources placed against Special Repair. Water supply and sanitation are looked after by P.H.D. The G.E.D. supplies electrical hardware and looks after the electrical maintenance. College has three D.G. sets for uninterrupted power supply. Govt. of Odisha has recently provided the necessary hardware for the installation of ICT facilities. The sports facilities are maintained from the students' annual contribution. Computer Science, being a self-financing course, meets its own requirement from the resources generated. The library trained staff look after such software. The ICT Smart Class Rooms and the related systems

are maintained with AMC of the corresponding service provider. The college website is maintained regularly by NIC, Dept. Of InformationTechnology, Odisha .Annual stock verification is conducted at the end of each academic session to check physical condition of all equipments, furnitures etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.fmcollege.nic.in/facilities.htm

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1667

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	No File Uploaded
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

134

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) B. Any 3 of the above

Awareness of Trends in Technology

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	No File Uploaded
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

453

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

45

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

477

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	No File Uploaded
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

443

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

12

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The College has a dynamic Student Council that plays a proactive role in the key activities of the college. The council is democratically constituted through election process, conducted for the posts of Student Union President, Vice -President , General Secretary, Assistant General Secretary, Athletic Secretary, Assistant Athletic Secretary, Dramatic Secretary, Assistant Dramatic Secretary and Secretary and Assistant Secretary of other bodies such as Humanities association, Science Society, Commerce Society, Day-scholar association, Girls' Common Room. Several clubs are also formed to boost the creative talents of students through Literary and Debating Societies, publication of Annual College Magazine (The Fakir), Annual Sports events and its like. The elected members assist the authority in safeguarding the betterment of discipline, duty and values of the institution. The secretaries of various associations assist in the conduct of seminars, workshops, conferences and parent-teacher meetings. The Dramatic Secretary coordinates the conduct of cultural activities while the Athletic Secretary assists the P.E.T of the college to select teams and sports persons for inter college competitions/ tournaments etc. There is a weighty presence of student representatives in most academic and administrative bodies of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.fmcollege.nic.in/cell.htm

5.3.3 - Number of sports and cultural events / competitions organised by the institution

00

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Fakir Mohan Autonomous College Alumni Association was formed as a registered body on the eve of the Golden Jubilee celebration of the college in 1994-95. Its contribution towards infrastructural development and various other activities have been significant ever since. The association activities have added around 16,000 sqft on new built-up area to the institution, prominent being (i) Bigyan Bhaban (ii) Post office building. It has installed statues/portraits of state icons like Fakir Mohan Senapati, Utkalmani Gopabandhu Das, Utkal GaouravMadhusudan Das etc. inside the college campus. The association has contributed in the field of health and education by organizing free health camps and organizing more than 50 awards formeritorious students in different fields. The Alumni Association organizes annual meets to discuss different issues that affect the society. Some of the leading speakers have been :- 1. Sri Vinod Rai, former CAG of India 2. Sri Satyananda Mishra, Chief Information Commissioner of India 3. Padmashreee Dr. Subrat Acharya (AIIMS, Delhi) 4. Padmashree Sri Apurba Kishore Bir, the famous Cinematographer etc. Students and faculties are regularly exposed to talks by great minds. The members of the Association contribute positively to sensitize matters related with state administration and stateGovt.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://www.fakirmohanalumni.in/

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Fakir Mohan Autonomous College respects and trusts the ability of each student as a potential learner throughout his/her life. In a rapidly globalizing world, the need to excel has almost become imperative. But this quest for excellence which would ultimately ensure the achieving of the full potential of every student must remain within the contours of ethicality. College leadership is bold enough to carry all the students and the employees, teaching and non-teaching along with it. Complete decentralization of administrative decisions, freedom in restructuring of courses, broad participation in various non-statutory bodies are few examples of institutional leadership. Examinations are designed as a continuous exercise in which learners would get several opportunities to improve their competence levels. The institution tries to nurture each student through continuous engagement, looking into the holistic development of the learner in conformity with ethicality and to foster progressive and critical thinking, entirely free from judgmental bias. It builds the awareness that right development of technology at key administrative and examination matters would be a game changer. Many teachers are still committed to face to face teaching, as creativity does not necessarily emanate from machine.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://www.fmcollege.nic.in/vision.htm

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Fakir Mohan Autonomous College has four statutory committees and various other non-statutory committees and cells for decentralization and participative management. The statutory committees are formed strictly in accordance with the UGC guidelines. The various non-statutory committees are constituted with the members of faculty. The Committees are -1.Executive Committee 2. Board of studies 3. Examination Committee 4.Finance Committee.Various non-statutory committees and cells are 1. Development Committee 2. BuildingCommittee 3. Purchase Committee 4. Grievance and Sexual Harassment Cell 5. Anti-raggingCell 6. Minority Cell 7. IQAC 8. OBC Cell 9. Staff Council 10. RTI Cell.For effective day to day management the Principal seeks the suggestions of various non-statutory committees. The basic functions of all the non-statutory committees are enshrined in the collegecalendar. A close look at the various resolutions of the different committees (statutory/ non-statutory) reveal complete decentralization and participative management.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	View File
Paste link for additional Information	http://www.fmcollege.nic.in/organogram.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

FM Autonomous College believes in setting perspective plan and achieving the goals in terms of academics, infrastructure and co curricular fronts. Development plans are sorted out by members of College Development Committee and IQAC in consultation with head

of departments. In the past years laboratory equipments have been procured to meet the requirements of the CBCS syllabus. ICT facility has been activated. Library resources have been enriched with reference book, journals with State government and RUSA funding. Proposal for solar panels is on progress.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Executive Council of the college works in close cooperation with the Head of the Institution, to regulate and maintain a student friendly academic environment. The Principal is supported and assisted by members of the teaching and non-teaching staff in the successful implementation of all decisions and policies framed by the management. The Organogram of the college is attached as additional information. In the context of administration, the executive council takes the key role in the decision making process. The E.C. is comprised of : 1. Chairperson-01 (Educationist) 2. Industrialist-01 3. Professional-01 4. Senior Teacher of the college-02 5. Educationist nominated by the Principal-01 6. UGC nominee-01 7. State Govt. Nominee-01 8. University Nominee-01 9. Principal-Members Secretary 10. Student Representative The Principal of the college executes any academic, administrative plan and policy with the help of various sub-committees such as :: 1. Development committee 2. Building Committee 3. Purchase Committee 4. Grievance and sexual harassment cell 5. Anti-ragging cell 6. Minority Cell 7. IQAC 8. OBC Cell 9. Staff council 10. RTI Cell.

File Description	Documents
Paste link to Organogram on the institution webpage	http://www.fmcollege.nic.in/organogram.pdf
Upload any additional information	No File Uploaded
Paste link for additional Information	http://fmcollege.nic.in/ec_committee.htm

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Fakir Mohan Autonomous College is a Govt. organization and functions within the rules/regulations laid down by the Govt. from time to time. College is not authorized to collect money from the members of the employees. However, there is a "Teacher Welfare Fund" in the college for which every student contributes Rs.1/- (One Only) every year which totals up to less than Rs. 4000/- per year. Different Welfare Measures: 1.Orientation programme for Teaching faculty by the Dept. Of Higher Education, Govt. Of Odisha. 2.Advance increment to 01 and 02 those who acquired the degrees of M.Phil and Ph.D

3.For updating subject knowledge and for the sake career advancement, the teaching staffmembers are allowed to participate in Orientation Programmes, Refresher Courses, and ShortTerm Courses.

4.NPS and Group Insurance facility is also provided by the

Institution to both teaching and non teaching staff.

6. Non-teaching staff are provided the opportunity to participate in different courses / seminars related to computer literacy, administrative skill etc. for the upgradation of their knowledge. The teaching and non-teaching staff are granted different types of facility such as study leave, earned leave, medical leave, festival advance etc. as per the norms of State Government and the UGC.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://fmcollege.nic.in/tfaculty.htm , http://fmcollege.nic.in/gallery_other.htm

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation /

Induction Programmes, Refresher Courses, Short-Term Course, etc.)

73

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Being a Govt. organization, college annually goes through financial auditing by internal and external audit agencies. Department of Higher Education, Govt. of Odisha conducts annual audit every year. The Govt. of India, conducts annual audit. There is an institutional mechanism for conducting such audit. Research funds get released contingent upon proper utilization of funds and its subsequent ratifications by appropriate auditing agencies. The main objective of audit agencies (Govt. of Odisha) is to ensure proper utilization of allotted funds against the respective heads. The accounts of the College are audited regularly. The College undergoes two types of audits viz. .Internal Audit and External. A Chartered Accountant, from Balasore has been appointed for carrying out Internal Audit. After verifying the books of accounts of the Institution, the auditors certify the financial statements of the Institute and issue Auditors' Report and submit this to the government. External Audit: The Dept. Of Higher Education usually verifies the funds received and disbursed by the College.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.fmcollege.nic.in/iqac_audit.htm

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

50000 srimoy sir and ash sir

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The College receives funds from various Govt. funding agencies like RUSA, UGC and WorldBank . 1. The College gets financial assistance from the Government in the form of salary grants. The college generates its own resources from self financing mode of courses, revenue from IGNOU and Odisha State Open University and in the form of rent from buildings rented out to the StateBank of India. The salary grant is spent on the staff members as per the norms of the Government and every year audit is done by the Department of Higher Education, Government of Odisha. 2. Under the RUSA scheme , the Institution has received grants for books, equipments, development of sports infrastructure, purchase of sports equipments and for the construction of classrooms and construction of womens hostel. 5. Uner World Bank Scheme -OHPEE (Odisha Higher Education Programme for Excellence and Equity) an amount of Rs.10 Crores has been sanctioned for the period from 2017-2022 for augmentation of faculty, infrastructure and increased enrolment of students, reforms in curriculum development, strengthening the examination system and extensive capacity building of faculty and other stake holders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Internal Quality Assurance Cell of FM College prepares an action plan at the beginning of session for overall improvement in Academics and other fronts of the institution and the outcomes are assessed at the end of session. IQAC inspires teachers to publish research papers, articles in reputed national and international journals and to undertake major and minor Research Projects. This year number of research paper increased as compared to other years. Feedback was received through google form from students and parents and report was analysed. curriculum gap was identified by IQAC as per the suggestions and action was taken accordingly. Organised training in online and offline platform to acquaint faculties and staff members about online PAR submission and e governance. There is a functional Research Committee which undertakes a number of activities to promote research culture in the institution. Discussions on significant topics like plagiarism, Copyrights are held in association with IQAC. In order to familiarize the faculties about the features of NEP-2020, IQAC organized one webinar on 07-08-2021 .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.fmcollege.nic.in/igac.htm

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

1. IQAC act as a bridge between faculty members and academic council for any meaningful modification of Model CBCS curriculum (particularly PG courses) and to carry it out.
2. The coordinator of IQAC is involved in departmental meetings in regards to teaching -learning issues. The suggestions are considered and sincere efforts are taken for slow and fast learners.
3. Planned and organized Academic Audit (uploaded).
4. AISHE certification obtained till 2019-20.
5. Implementation of Biometric Online attendance for teaching and non-teaching staff is assured. During Covid period it was temporarily suspended.
6. Help faculties who are applying for higher posts to prepare their API in accordance with UGC guidelines.
7. Subscription of research journals, e-journals for ready reference through INFILBINET in the central library.
8. Conduct of regular feedback from students and parents to ensure sustained teaching improvement.
9. IQAC ensures preparation of student Projects in proper way in various departments..
10. Preparation and timely submission of AQAR.
11. Organizes online

seminars for quality assurance. 12.Acts a link between NAAC/UGC and faculties.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.fmcollege.nic.in/igac.htm

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://www.fmcollege.nic.in/IOAC_Feedback_Graph.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Fakir Mohan Autonomous College established as co-ed educational institute promotes gender equity through various means. Tuition fee for girl students at the time of admission to any of the academic programmes is waived off. Safety and security of girl students are ensured through 24hours security at entrance , CCTV and monitoring by discipline committee of the college.The Female employees get maternity leave . there is a Girls Common room with toilet,

drinking water facility and a lady attendant specifically allotted to cater the needs of girl students. There are significant number of women cadets in the college. Indoor & outdoor games for Men & Women students are organized in the campus, though the events were restricted due to the COVID 19 situation. Posters promoting gender equity & sensitization are placed on the Notice Boards. Grievance cell and Sexual harassment cell are active in the college. A Complaint Box is placed in front of the Principal office as well as telephone / Mobile numbers of concerned officials are displayed in the notice board and in the website. Strict confidentiality is ensured to lodge complaint without fear.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1 of the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste i.e. garbage in the form of paper in classrooms and offices, soiled tissue, dry and wet waste are collected separately and deposited into garbage vans of the Balasore Municipal Corporation for recycling by municipality. Well constructed drainage system leading to the closed collection tanks. The tanks are regularly cleaned to avoid stagnation and contamination of water. For Sanitary pad disposal, the college has kept red basket in ladies common room toilets along with incinerators for complete destruction. Dust bins are provided throughout the campus and throwing waste indiscriminately is strictly prohibited. Usage of plastic bags is discouraged within the premises of the College. Students use paper bags to avoid use

of plastic bags. Students also make poster exhibition with recycled papers. This drive is carried out by NSS, NCC and YRC volunteers of our college. For maintaining personal hygiene, the cleaning persons are advised to use masks while handling the waste. The College has also organized Swach Bharat Mission. Under this banner the utility of recycling the solid and biomedical waste has been elaborated. Special care is taken to see that laboratory waste and chemicals are disposed safely and not creating pollution. Outdated/unused/damaged electronic items are disposed of as per instruction.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

E. None of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,

A. Any 4 or all of the above

reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The Fakir Mohan Autonomous College believes in equality of all cultures and traditions. Students belonging to different caste, religion, regions are studying without any discrimination while faculties from different part of Odisha and from different cultures and religion serve in harmony. Though the institution has diverse socio-cultural background and different linguistic, it is the mission and vision of the institution to provide quality education without having any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. There is a great percentage of students enrolled in the institution who are backward in the socioeconomic front. They are constantly apprised of various government and non government scholarship and welfare schemes. National observation days, birth anniversaries and memorials of great Indian personalities are observed with enthusiasm. On birth anniversary of Sardar Vallabhbhai Patel on October 31, institution celebrated Rashtriya Ekta Diwas (pledge was taken by staff and students on National Integration Day). The college also organises various programmes related to social issues through NSS and NCC Units. Annual function of Tribal Student society of the college is hosted every year in the college campus to promote their culture and heritage.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities. The college curriculum is framed with courses like Introduction to Constitution of India, Gandhian Economic Thought, Moral Philosophy, Practical Ethics, Value Education, Philosophy of Human Rights and Applied Philosophy as a small step to inculcate constitutional obligations among the students. The college has its own flag which has to inspire students and staff and responsibilities of citizens. Staff of the college participate in election duties. The Department of Political Science organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The students have enthusiastically participated in various activities like seminar, conferences, expert talks, poster making competition, competition on various contemporary legal issues. legal awareness camps to impart awareness of such issues. Constitution Day is celebrated on an annual basis. Various departments of the college and NSS unit are actively involved in conducting several activities for inculcating values for being responsible citizens like Van Mahotsav day, awareness on Voters awareness program, International Human Rights etc.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this A. All of the above

regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in celebrating events and festivals of national and international importance in college. It is an integral part of learning and building a strong cultural root in a student. The College makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year. Due to the pandemic condition prevailing in 2020-21, the events could not be celebrated in a grand manner in physical mode. However we celebrated many occasions in online mode like World Environment Day, International Yoga Day, National Mathematics Day, Independence Day, Republic Day, National Unity Day (Birth Anniversary of Sardar Vallabh bhai Patel), Birth Anniversaries of Dr. Sarvapalli Radhakrishnan, Gandhi Jayanti, Birth anniversary of Swami Vivekananda. In addition to these every year FMA Autonomous College celebrates birthday of the legendary literate of Odia language Sri Fakir Mohan Senapati on 14 th of January. Literary competitions, essay and debate etc are conducted.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Title of Practice: "Mainstreaming the Marginalized"

2. Objectives of the Practice:

The main impetus behind such activities is to educate the students as to how one can share and come face to face with poverty and deprivation, something that the directive principles of state policy is yet to comprehensively solve.

3. The Context:

One important dimension of good life is where and how we fit in as human beings, embedded in society. The result of socio-economic transformation is unfortunately not even. There always remains a segment of the society who are either left behind or left out from the mainstream.

4. The Practice:

We try to sensitize our students how one's micro activities and actions have a Macro systemic impact. Mathani houses an orphanage with a capacity of 200 children. The College has adopted this orphanage for over a decade through sustained and dedicated service. College organizes health camps, taking the services of the Govt. doctor posted at the local P.H.C. Medicines for skin ailments, Iron tablets for anaemia and pro-biotics for protein deficiency are distributed free of cost. Sri Jyoti Prakash Mohanta, Asst. Prof. Computer Science of the College, imparts basic computer literacy training and Physical Education teacher; Mr.

S.K. Taldi, trains the inmates simple Yogic practices. The college distributes stationary, books and other similar teaching aids.

5. Evidence of Success:

1. Many students of the college have started donating blood voluntarily after visits to the Orphanage
2. Inmates of the Orphanage have become conscious of health and hygiene, evidenced by a sharp decline in the incidence of dermatological infections.

3. Due to our efforts, the Orphanage management is now sensitized about providing balanced diet in the orphanage, resulting in considerable improvement in protein deficiency, anaemia and other health condition of the inmates.

6. Problem Encountered and Resources Required:

The biggest obstacle which the college faces is not distance, but non-availability of regular transport services.

Institutional Best Practices: Best Practice-II

II. Title of Practice: "Continuous Cultural Engagement"

2. Objectives of the Practice:

The Primary objective of Fakir Mohan Natya Parishad was to popularize Odia dialect through Drama and one-act Plays and to develop healthy relationship between teaching and non-teaching staff.

3. The Context:

Odisha separated from Bihar on 1st April, of 1936 on linguistic basis. Raja Shyamananda Dey of Balasore along with Madhusudan Das attempted to unify Odia speaking tracts. In 1902, Raja Baikuntha Nath Dey of Balasore demanded the unification of all Odia speaking tracts before Viceroy Lord Curzon. The great litterateur, Fakir Mohan Senapati, after whom the college is named, played a leading role in establishing the distinct identity of Odia as a language. Fakir Mohan Natya Parishad, a cultural organ of the college, started functioning from 1950, exactly six years after the establishment of the college, to carry forward the legacy of the great writer. It was registered under the Societies of Registration Act (8947/426-75-76)

4. The Practice:

Fakir Mohan Natya Parishad comprises members drawn from the members of teaching / non-teaching fraternity in which students also play a significant role. The activities of the parishad arouse a deep appreciation of local language, food, art, clothes, rituals and various festivals. The Parishad staged the first drama in 1950, the script being written by the first " Natya Bharati" awardee of India, Late Aswini Kumar Ghose. In 1975-76 Govt. of Odisha, gave official recognition to the Parishad.

5. Evidence of Success:

Fakir Mohan Natya Parishad has inspired many students to become artists of national fame. The list is endless. Our Gems: -

Padmashree Apurba Kishore Bir, Cinematographer, Scriptwriter and Director won the National Film Award for Cinematography, also known as Nargis Dutt Award.

Sri Asim Basu, Art and Theatre Director, won the Sangeet Natak Academy award in 2018.

Famous as Odia Cine Artist are our students:

Miss Medha Mohanty

Miss Riya Dey

Miss Shruti Das Mohapatra,

6. Problem encountered and Resources required:

Of late, a gradual loss of interest among students for theatre and drama is being marked. Resource crunch and financial needs to sustain the activities of the Fakir Mohan Natya Parishad. The expenditure is totally dependent on the largesse of staff members. There is the need of greater patronage and creation of a Corpus fund with government support.

File Description	Documents
Best practices in the Institutional website	http://www.fmcollege.nic.in/best_practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Ever since its establishment in 1944, the College has all along tried to inculcate human values among the students, taught its students how to academically excel and lead a good life. To lead a good life it is essential that one must achieve one's goal as well as have some contribution in social front. It is a matter of great pride how students coming from extremely weak financial background and vernacular base in high schools excel in the pyramid of higher learning and reach the pinnacle. Ms Nusrat Sanghamitra, an alumni of this college is an innovator and founder, CEO at CyCa OncoSolution, working on biomaterial, cell biology and application in anti cancer drug development. Another alumnus Sri Jagannath Jena, is pursuing his Ph.D, in Max Planck Institute (M.P.I.), Germany, under the supervision of Prof. Stuart Parkin, an acclaimed figure in the field of Microstructure Physics. These are few examples. Though the college and its students faced many obstacles in the covid pandemic times, the teaching-learning process and consultation remain intact by online classes and sessions. Our College also encourages students for active participation in sports as a means to promote individual fitness, health, competitiveness, discipline and adjustment.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

All the courses in any programme of study offered by Fakir Mohan Autonomous college, Balasore are developed having relevance to local, national and global developmental needs. Every department has a Board of Studies (BoS) comprising the faculty and external subject experts who look into the relevancy and requirements of any course in the programmes that the department offers. Board of Studies is conducted every year and it makes minor revision where ever any need arises.. The members also suggest the list of question setter and examiner for each paper . The college adopted Model Choice Based Credit System (CBCS) from 2019-20 onwards for all its programmes and necessary steps are being taken from time to time to ensure that the course objectives and outcomes are spelt out clearly .

The college has also been using feedback of students and teachers of late, to upgrade its curricula and are forwarded to Academic Council for final ratification.

For UG programmes the outcomes are basically understanding the course/content conceptually, learning effective communication skills and preparation for higher studies while for PG programmes, the focus is on mastery of the subject knowledge, its application in relevant contexts, preparation for research and higher studies.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	http://fmcollege.nic.in/syllabus.htm

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

27

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

03

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

00

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

27

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Fakir Mohan Autonomous College has assiduously developed its curriculum, integrating cross cutting issues, relevant to Gender, Environment, Sustainability, Human Values and Professional Ethics. In Sociology, the curriculum offers a Core Course in Gender and Equality (C.C.VI). Political Science paper (DSE-VI) extensively covers issues of Women's power and politics,.The College also organizes extramural lectures on Gender equality and Women's empowerment .

Fakir Mohan College acts as the nodal centre of the district for self-defence programme of the State Govt. providing master trainers to all the affiliated colleges of the district. The spirit of human values is taught through Gandhian Ethos in Philosophy (DSE Paper-I). Professional Ethics taught to Commerce Students covers a wider domain in the present social context. . Students are taught how profit in any business always comes with a fair degree of responsibility.Environmental Science Studies (EVS) is another subject which covers the issue of sustainability in a big way. Departments of Zoology, Botany and Compulsory subjects like Environmental Science,which sensitize the students to the burning environmental issues like Water Pollution and Air Polution . Subjects like Philosophy, Psychology, History and Sanskrit teach the basic value system inthe context of Indian Ethos.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

02

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1067

File Description	Documents
List of students enrolled	No File Uploaded
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1071

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	C. Any 2 of the above
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File Description	Documents
Provide the URL for stakeholders' feedback report	http://fmcollege.nic.in/IOAC_Feedback_Graph.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
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File Description	Documents
Provide URL for stakeholders' feedback report	http://fmcollege.nic.in/IOAC_Feedback_Graph.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1167

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

516

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Students attend an orientation meeting after their admission and are given a modest appraisal of the curriculum offered, of various extension activities, availability of various scholarships etc. special emphasis is given to slow learners and Remedial classes are conducted. Special measures are also taken to develop Soft Skills and Communicative English. The advanced learners are identified after the Midterm examinations and they are exposed to various scopes and opportunities. An MOU has been signed with Odisha State Open University (OSOU), whereby the students get the benefit of obtaining collateral degrees together with the regular one. Many advanced learners also opt for simultaneous certificate courses in IGNOU and OSOU Modular Programmes. College regularly organizes meetings with the parents in respective departments and get the feedback. Career and Counselling Cell has conducted different programmes with career options which enable students to study in universities of national importance. Meritorious students are encouraged to do the final year projects in association with local industry or research organisation like DRDO, Chandipur. Competent students are fully sponsored to present papers in national and international conferences. Guidance is provided for UGC-NET /CAT and other competitive examinations through Career and Counselling Cell of F.M. Autonomous College.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2020	1167	41

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Learning in Higher Educational institutes is basically student-centric. In academics, students-centric learning is primarily through class room teaching, field and project study, focus on self-study and independent learning,. In our institution students are engaged in co-curricular activities within and outside the college, through various support systems and activities, making them conscious of their social responsibilities.

- Students in some departments like Psychology, Anthropology are exposed to social organisations and health related studies.
- . Interactive learning sessions for Language students and group discussion and special care for for improving spoken English.
- . Practical training for Computer Science Honours students
- Periodic Industrial visits / study tours of Dept. Of Anthropology, History, Chemistry, Education etc. are conducted.
- . Industrial internships in renowned hospitality industries for DTHM course.
- Provision in the curriculum for MOOC courses, / SWYAM / NPTEL with academic credits
- . Advanced level of experiments in Physics, Chemistry and Zoology designed.
- . Introduction of Modular courses with collaboration of OSOU, Sambalpur for Non-Credit courses.. Training imparted for Higher Studies (for students interested to pursue PG level courses
- . Every course is structured to contain 20% weightage of short type questions, to test the depth of understanding of concepts at PG level from the year 2018-19

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	http://fmcollege.nic.in/academic_calender .htm

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The faculty of Fakir Mohan Autonomous College use various ICT enabled tools to enhance the quality of teaching-learning like-

1. Google Meet and Zoom platforms are used to manage and post course related information- learning material, quizzes , lab submissions and evaluations, assignments, etc.
2. Video recordings of practical were used for better understanding of students during pandemic time.
4. The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching- learning process.
5. The online learning environments are designed to train students in open problem-solving activity through Whatsapp.
6. Faculties are enriched through training workshops on digital tools, attending lectures in SWAYAM online portal and access to e learning resource- INFLIBNET.

7. Some teachers use Google form to conduct objective tests and collect feedback from students.

8. Online lecture series were conducted during the lockdown period with experienced teachers from reputed universities in the respective fields.

9. Final year UG and PG students were guided by faculties to prepare their project work in online mode. The students presented their work in virtual mode also

10. Faculty members continuously updated themselves on recent advances in their area through participating in Webinars, Workshops in virtual mode.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://www.fmcollege.nic.in/video_lecture.htm
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

41

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Soon after the orientation meeting, each student is provided with a syllabus containing detailed information of the course contents, as well as an exhaustive list of books and literature. The academic Progress Register cum Lesson Plan is strictly followed in accordance with the academic calendar provided by the Dept. of Higher Education, Government of Odisha. Teachers follow the lesson plan for the completion of courses. Progress registers are maintained by individual teachers and submitted to the Principal at the end of every month. While taking stock of class room progress, attention is given to the basic objective of CBCS course structure and the pattern of questions the students are likely to get in both midterm and end term examinations. Uploaded academic calendar of 5 years is available in the website.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

41

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

11

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

11

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

11

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Fakir Mohan Autonomous College has completely recast the Examination Regulation in 2018 in pursuance of CBCS curriculum. The institution has successfully done away with the age-old notion of Honours and Distinction by adhering to the parameters of CGPA. The College has gone for continuous evaluation through Midterm exam held prior to End-Sem exam. A timebound strategy is strictly maintained for the publication of the results which are uploaded online in the college website. Brief summary of Examination and Evaluation Process: ? Results of Internal Assessment Exam / Mid Term is announced within fifteen days, and results of End Semester Examination published within forty-five days. ? IT integration approach through www.fmcollege.nic.in website for result publication. ? Central coding of answer scripts by faculty. ? Result processing is fully automated and sent to University for vetting. ? Examiner list for allotment of evaluation are recommended by the Board of Studies. ? Review of answer scripts / re-checking / re-totalling of marks of students on request. ? Providing Xerox copy of answer scripts to the students following the guidelines. ? Issue of Degree Certificates on the day of Convocation of F.M. University every year. ? Examination

Grievance Cell is fully operational

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://fmcollege.nic.in/exam_schedule.htm

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college gives priority on formulation and dissemination of Learning outcomes, beginning with departmental meetings to draw up teaching plans to optimally achieve POs, PSOs and COs. With changes/revisions in existing syllabi, HODs and teachers chalk out teaching strategies and evaluation methods towards fulfillment of these outcomes. Departmental Course files and Register of Course file is written by each faculty member. Programme Outcome is published / hosted on College Website: www.fmcollege.nic.in. Lab Instructions, rules and regulations are developed by the HOD, faculties and Demonstrator and the students are made aware of the same. Programme Outcomes:

- 1.B.A - A degree in Liberal Arts makes a student eligible for a competitive examination in Govt. / Non-Govt. sector and also for higher studies.
- 2.B.Sc.- A degree in Science empowers a student to prosecute higher studies or seek a job with semitechnical requirement.
- 3.B.Voc- Tourism and Hospitality sector offers direct employment.
- 4.B.B.A- Students may go either for M.B.A. or seek employment elsewhere.
- 5.P.G.- After a post-graduate degree, the knowledge area becomes specialized. However, knowledge and research is channelled towards specialized studies and innovations. The student now empowered, intellectually begins to contribute to the knowledge bank in a substantial way.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	http://fmcollege.nic.in/syllabus.htm

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The assessment tools and processes used for measuring the attainment of each of the Program Outcomes and Program Specific Outcomes are mentioned below: Method of assessment of POs / PSOs The program outcomes and Program Specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods. Direct methods are provided through direct examinations or observations of student knowledge or skills against measurable course outcomes. Program outcomes are assessed and Program Assessment Committee concludes the PO attainment level. At the end of each semester, examinations are conducted and course outcomes are measured based on the result. Internal tests are conducted per semester for the following purposes: ? To ensure that students have achieved desired level of competencies at module level. ? To evaluate, whether corresponding COs are achieved or not. According to the performance of the student in answering each question, mapping is carried out with the respective COs for assessing the attainment level of the specific CO of the subject.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://fmcollege.nic.in/syllabus.htm

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1071

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	http://fmcollege.nic.in/exam_result.htm

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://fmcollege.nic.in/igac_feedback.htm

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Fakir Mohan Autonomous College has a separate Research Cell, comprising of faculty members from various departments of the institute for transfer of knowledge. Initiatives are undertaken at the institutional level ? Many faculty members publish their research work through peer reviewed/UGC carelisted/Scopus journals.

Faculties are apprised of the information about checking and avoiding plagiarism and Research committee takes all initiatives to ensure it.

? .Members of the teaching faculties of Commerce Department offer tax advice gratis. The tax advice covers direct taxes (Income Tax) and GST as well. ? Publication of Research Journal "FM Research Journal"(FARJ) is on progress. ? Faculties apply for Research proposal funding through for different funding agencies like ICSSR, CSIR and Indian Historical Organisation. ? Most of the faculties actively participate in conferences, workshops and also act as resource person or organizers. ? MOU is signed with Odisha State Open University, Sambalpur for adopting and sharing study materials of different courses.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	http://fmcollege.nic.in/comte.htm
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

00

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

05

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

00

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

02

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

00

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

FM Autonomous College has created an eco system using academic, human resources ,available infrastructures, library facility etc.Individual talents of students are promoted and innovative ideas are encouraged. Entrepreneurship is encouraged through Workshops, and Competitions by various Cells. Students' creative designing, editing and writing skills are showcased in the form of articles,poems in College Magazines and wall magazines. Postgraduate students execute projects in reputed institutions. Soft skill development, communication skill of students are developed with proper guidance of teachers.National and international webinars were organized in different departments with experts from corporate houses, training institutes and eminent academicians which is very much beneficial for students .MOU signed with factories and hotel industry facilitate students to get exposure and training.

The eminent personalities who have significantly contributed in research, social activities, industries, are invited as resource persons . These persons are mentors to our students.

Workshops and seminars are conducted on ICT which have proved helpful to the rural students. It has raised their confidence and expanded their horizons of creativity. Adequate provision is made for library to procure books and journals, e-journals references. This is helpful for creation and transfer of knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

27

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

D. Any 1 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

04

File Description	Documents
URL to the research page on HEI website	http://fmcollege.nic.in/research_project.htm
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

34

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

33

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://fmcollege.nic.in/research_publication.htm

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

01

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

01

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy**3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

As an institution of Higher learning, F.M. Autonomous College feels that good academics must conjoin with societal issues. Students learn better about good life within the context of their works, both inside and outside the classrooms. In fact, education about good life is a lifelong learning. There can be no better place to learn about good life other than Indian villages, considered as human capital of India. F.M. Autonomous College has two units in N.S.S, a Boys' unit and a Girls' unit. Two villages have been adopted by N.S.S unit. Various activities taken up by students are: ? .Traffic Control Awareness Programme with District Traffic Superintendent, Balasore. ? Tree Plantation ? Literacy program for the elderly ? Cleanliness campaigns in adopted villages ? Road shows highlighting the necessity of wearing helmets and cultivating the sprit of national integration ? Campus cleaning ? Awareness programs on government welfare schemes like Swacch Bharat, Digital India, Drug abuse, Aids, Road safety, Gender issue, etc ? Blood donation camps ? Computer literacy awareness programme ? Conduct of motivational camps.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://fmcollege.nic.in/nss_prog.htm

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

07

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

44

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

56

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/

student exchange/ internship/ on-the-job training/ project work

00

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

02

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College is situated in the heart of the town and presently has three campuses. There are sufficient number of well-furnished, well ventilated, spacious classrooms for conducting theory classes. An independent Academic Block is coming up for all the Science departments. All the Science departments have well equipped laboratories. College has a computer hub with approximately fifty six systems to which all the students have free access. The college has provision for IT enabled classrooms equipped with LCD Projector, audio system. College has one air conditioned Conference hall equipped with LCD Projectors, white boards, public addressing system with capacity of 250 to conduct conferences, seminars and workshops. There is a spacious, well stocked Central Library with reference materials and texts housed in a three storey building with E-

learning facility of INFILBNET . Common room for boys and girls are separately available. There is a large field for outdoor games aswell as Adequate facility for indoor games along with Gym . Presently there are three boys hostel and one girls hostel while two more hostels are coming up from next session. Apart from this College has facility of community store, SBI branch , ATM, post office, drinking water facility etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://fmcollege.nic.in/facilities.htm

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College has a track record of excellence in the field of various sports and athletics. Outdoor games, viz. Football, Volley ball, Cricket and athletics competitions are regularly conducted in the college play ground here. On one side of the field, there is a basketball court and a multigym. There is also another indoor court for badminton. College Common Room has provision for Table Tennis, Chess and Carrom. Though physical activities were curtailed due to pandemic, every year students of this institution take part in district, state level competitions under the able guidance of Physical instructor of the institution. Sports event competitions are conducted every academic year by the Athletic Association.

The Institution is situated at a place of rich cultural heritage. It has a Dramatic association, 'The Fakir Mohan Natya Parishad', which has been carrying out cultural activities from the very beginning. The college believes in the all-round development of our students. As part of Cultural Activities, students are encouraged to participate in the cultural events held in the college by the Dramatic Society , for Freshers' Day , Annual Sports Day, Annual Day, Farewell etc., to exhibit cultural talents. The details are available in the college website .<http://fmcollege.nic.in/gallery.htm>

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.fmcollege.nic.in/facilities.htm

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

63

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

2,00,100

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	No File Uploaded
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The initiative for Automation of Library was undertaken and SOUL SOFTWARE was deployed in 2019. Subsequently it has been upgraded and Catalogues for Text books, reference books have been added to the data base. Till date total number of registered borrowers 4149, (students 4072, faculty and others 69 and research scholars 08 nos.). Further, total collection of documents such as books 94325, text books 61 257, reference

books 33068 . The current journals national 22 nos. and international 05 nos. The news paper subscribed national 05 nos and regional level 05 nos. etc. The Library has got designated Student and Faculty reading areas. Rules and Regulations of the Library are displayed for the benefit of the Students. However due to the Pandemic the overall usage of the Library has witnessed a decrease number of readers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

D. Any 1 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	No File Uploaded
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

34,556

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	No File Uploaded

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

24

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Being a government college, the budget for installation and updation of IT facility are governed by Govt , RUSA fundings. However The College has overhauled its Wi-Fi system in the academic year 2016-17 through BSNL., enabling the College Campus to become Wi-fi enabled. Central office, principal's chamber , IQAC rooms have been provided with internet facility. In the curriculum, at par with the global digital trend, the college has introduced computer related subjects at B.Com IVth semesters and introduced Tally Software in M.Com syllabus. Computer Science Honours in self-financing mode has been introduced from 2002-03. The institution imparts the best of education in computers along with practical exposure of students to fine tune their skills. In addition to this, the digital library with INFLIBNET facility has 11 computers duly updated and placed at the disposal of students and the faculty. Admission, Salary bill processing and other financial transactions are computerized. Training programmes are conducted to staff members to enhance their skill on e governance, e par etc. Most of the teachers use PPT, LCD projector for better understanding of subject. During lock down period, classes were engaged in Google meet /Zoom platform and webinars , online guest lecture series were organized.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1167	110

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	E. <5 Mbps
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File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	C. Any two of the above
--	-------------------------

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

453563

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The need of the college in respect of infrastructure is normally conveyed to the Govt. after prior planning. Funds are released and placed at the disposal of the P.W.D for necessary action. The yearly maintenance and wall painting are usually met from the Govt. resources placed against Special Repair. Water supply and sanitation are looked after by P.H.D. The G.E.D. supplies electrical hardware and looks after the electrical maintenance. College has three D.G. sets for uninterrupted power supply. Govt. of Odisha has recently provided the necessary hardware for the installation of ICT facilities. The sports facilities are maintained from the students' annual contribution. Computer Science, being a self-financing course, meets its own requirement from the resources generated. The library trained staff look after such software. The ICT Smart Class Rooms and the related systems are maintained with AMC of the corresponding service provider. The college website is maintained regularly by NIC, Dept. Of Information Technology, Odisha. Annual stock verification is conducted at the end of each academic session to check physical condition of all equipments, furnitures etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.fmcollege.nic.in/facilities.htm

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1667

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	No File Uploaded
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

134

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

B. Any 3 of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	No File Uploaded
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

453

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

45

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

477	
File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	No File Uploaded
Any additional information	No File Uploaded
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
443	
File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year	
12	
File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution	
<p>The College has a dynamic Student Council that plays a proactive role in the key activities of the college. The council is democratically constituted through election process, conducted for the posts of Student Union President, Vice-President, General Secretary, Assistant General Secretary,</p>	

Athletic Secretary, Assistant Athletic Secretary, Dramatic Secretary, Assistant Dramatic Secretary and Secretary and Assistant Secretary of other bodies such as Humanities association, Science Society, Commerce Society, Day-scholar association, Girls' Common Room. Several clubs are also formed to boost the creative talents of students through Literary and Debating Societies, publication of Annual College Magazine (The Fakir), Annual Sports events and its like. The elected members assist the authority in safeguarding the betterment of discipline, duty and values of the institution. The secretaries of various associations assist in the conduct of seminars, workshops, conferences and parent-teacher meetings. The Dramatic Secretary coordinates the conduct of cultural activities while the Athletic Secretary assists the P.E.T of the college to select teams and sports persons for inter college competitions/ tournaments etc. There is a weighty presence of student representatives in most academic and administrative bodies of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.fmcollege.nic.in/cell.htm

5.3.3 - Number of sports and cultural events / competitions organised by the institution

00

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Fakir Mohan Autonomous College Alumni Association was formed as a registered body on the eve of the Golden Jubilee celebration of the college in 1994-95. Its contribution towards

infrastructural development and various other activities have been significant ever since. The association activities have added around 16,000 sqft on new built-up area to the institution, prominent being (i) Bigyan Bhaban (ii) Post office building. It has installed statues/portraits of state icons like Fakir Mohan Senapati , Utkalmani Gopabandhu Das, Utkal GaouravMadhusudan Das etc.inside the college campus. The association has contributed in the field of health and education by organizing free health camps and organizing more than 50 awards formeritorious students in different fields.The Alumni Association organizes annual meets to discuss different issues that affect the society. Some of the leading speakers have been :- 1. Sri Vinod Rai, former CAG of India 2. Sri Satyananda Mishra, Chief Information Commissioner of India 3. Padmashreee Dr. Subrat Acharya (AIIMS,Delhi) 4. Padmashree Sri Apurba Kishore Bir, the famous Cinematographer etc. Students and faculties are regularly exposed to talks by great minds. The members of the Association contribute positively to sensitize matters related with state administration and stateGovt.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://www.fakirmohanalumni.in/

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Fakir Mohan Autonomous College respects and trusts the ability of each student as a potential learner throughout his/her life. In a rapidly globalizing world, the need to excel has almost become imperative. But this quest for excellence which would ultimately ensure the achieving of the full potential of

every student must remain within the contours of ethicality. College leadership is bold enough to carry all the students and the employees, teaching and non-teaching along with it. Complete decentralization of administrative decisions, freedom in restructuring of courses, broad participation in various non-statutory bodies are few examples of institutional leadership. Examinations are designed as a continuous exercise in which learners would get several opportunities to improve their competence levels. The institute tries to nurture each student through continuous engagement, looking into the holistic development of the learner in conformity with ethicality and to foster progressive and critical thinking, entirely free from judgmental bias. It builds the awareness that right development of technology at key administrative and examination matters would be a game changer. Many teachers are still committed to face to face teaching, as creativity does not necessarily emanate from machine.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://www.fmcollege.nic.in/vision.htm

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Fakir Mohan Autonomous College has four statutory committees and various other non-statutory committees and cells for decentralization and participative management. The statutory committees are formed strictly in accordance with the UGC guidelines. The various non-statutory committees are constituted with the members of faculty. The Committees are -1. Executive Committee 2. Board of studies 3. Examination Committee 4. Finance Committee. Various non-statutory committees and cells are 1. Development Committee 2. Building Committee 3. Purchase Committee 4. Grievance and Sexual Harassment Cell 5. Anti-ragging Cell 6. Minority Cell 7. IQAC 8. OBC Cell 9. Staff Council 10. RTI Cell. For effective day to day management the Principal seeks the suggestions of various non-statutory committees. The basic functions of all the non-statutory committees are enshrined in the college calendar. A close look at the various resolutions of the different committees (statutory/ non-statutory) reveal complete decentralization and participative management.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	View File
Paste link for additional Information	http://www.fmcollege.nic.in/organogram.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

FM Autonomous College believes in setting perspective plan and achieving the goals in terms of academics, infrastructure and co curricular fronts. Development plans are sorted out by members of College Development Committee and IQAC in consultation with head of departments. In the past years laboratory equipments have been procured to meet the requirements of the CBCS syllabus. ICT facility has been activated. Library resources have been enriched with reference book, journals with State government and RUSA funding. Proposal for solar panels is on progress.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Executive Council of the college works in close cooperation with the Head of the Institution, to regulate and maintain a student friendly academic environment. The Principal is supported and assisted by members of the teaching and non-teaching staff in the successful implementation of all decisions and policies framed by the management. The Organogram of the college is attached as additional information. In the

context of administration, the executive council takes the key role in the decision making process. The E.C. is comprised of :

1. Chairperson-01 (Educationist)
2. Industrialist-01
3. Professional-01
4. Senior Teacher of the college-02
5. Educationist nominated by the Principal-01
6. UGC nominee-01
7. State Govt. Nominee-01
8. University Nominee-01
9. Principal-Members Secretary
10. Student Representative

The Principal of the college executes any academic, administrative plan and policy with the help of various sub-committees such as ::

1. Development committee
2. Building Committee
3. Purchase Committee
4. Grievance and sexual harassment cell
5. Anti-ragging cell
6. Minority Cell
7. IQAC
8. OBC Cell
9. Staff council
10. RTI Cell.

File Description	Documents
Paste link to Organogram on the institution webpage	http://www.fmcollege.nic.in/organogram.pdf
Upload any additional information	No File Uploaded
Paste link for additional Information	http://fmcollege.nic.in/ec_committee.htm

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Fakir Mohan Autonomous College is a Govt. organization and

functions within the rules/regulations laid down by the Govt. from time to time. College is not authorized to collect money from the members of the employees. However, there is a "Teacher Welfare Fund" in the college for which every student contributes Rs.1/- (One Only) every year which totals up to less than Rs. 4000/- per year. Different Welfare Measures: 1.Orientation programme for Teaching faculty by the Dept. Of Higher Education, Govt. Of Odisha. 2.Advance increment to 01 and 02 those who acquired the degrees of M.Phil and Ph.D

3.For updating subject knowledge and for the sake career advancement, the teaching staff members are allowed to participate in Orientation Programmes, Refresher Courses, and Short Term Courses.

4.NPS and Group Insurance facility is also provided by the Institution to both teaching and non teaching staff.

6. Non-teaching staff are provided the opportunity to participate in different courses / seminars related to computer literacy, administrative skill etc. for the upgradation of their knowledge. The teaching and non-teaching staff are granted different types of facility such as study leave, earned leave, medical leave, festival advance etc. as per the norms of State Government and the UGC.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://fmcollege.nic.in/tfaculty.htm , http://fmcollege.nic.in/gallery_other.htm

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

73

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Being a Govt. organization, college annually goes through financial auditing by internal and external audit agencies. Department of Higher Education, Govt. of Odisha conducts annual audit every year. The Govt. of India, conducts annual audit.

There is an institutional mechanism for conducting such audit. Research funds get released contingent upon proper utilization of funds and its subsequent ratifications by appropriate auditing agencies. The main objective of audit agencies (Govt. of Odisha) is to ensure proper utilization of allotted funds against the respective heads. The accounts of the College are audited regularly. The College undergoes two types of audits viz. .Internal Audit and External. A Chartered Accountant, from Balasore has been appointed for carrying out Internal Audit. After verifying the books of accounts of the Institution, the auditors certify the financial statements of the Institute and issue Auditors' Report and submit this to the government. External Audit: The Dept. Of Higher Education usually verifies the funds received and disbursed by the College.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.fmcollege.nic.in/igac_audit.htm

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

50000 srimoy sir and ash sir

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The College receives funds from various Govt. funding agencies like RUSA, UGC and WorldBank . 1. The College gets financial assistance from the Government in the form of salary grants. The college generates its own resources from self financing mode of courses, revenue from IGNOU and Odisha State Open University and in the form of rent from buildings rented out to the State Bank of India. The salary grant is spent on the staff

members as per the norms of the Government and every year audit is done by the Department of Higher Education, Government of Odisha. 2. Under the RUSA scheme, the Institution has received grants for books, equipments, development of sports infrastructure, purchase of sports equipments and for the construction of classrooms and construction of women's hostel. 5. Under World Bank Scheme -OHPEE (Odisha Higher Education Programme for Excellence and Equity) an amount of Rs.10 Crores has been sanctioned for the period from 2017-2022 for augmentation of faculty, infrastructure and increased enrolment of students, reforms in curriculum development, strengthening the examination system and extensive capacity building of faculty and other stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Internal Quality Assurance Cell of FM College prepares an action plan at the beginning of session for overall improvement in Academics and other fronts of the institution and the outcomes are assessed at the end of session. IQAC inspires teachers to publish research papers, articles in reputed national and international journals and to undertake major and minor Research Projects. This year number of research paper increased as compared to other years. Feedback was received through google form from students and parents and report was analysed. curriculum gap was identified by IQAC as per the suggestions and action was taken accordingly. Organised training in online and offline platform to acquaint faculties and staff members about online PAR submission and e governance. There is a functional Research Committee which undertakes a number of activities to promote research culture in the institution. Discussions on significant topics like plagiarism, Copyrights are held in association with IQAC. In order to familiarize the faculties about the features of NEP-2020, IQAC

organized one webinar on 07-08-2021 .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.fmcollege.nic.in/igac.htm

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

1. IQAC act as a bridge between faculty members and academic council for any meaningful modification of Model CBCS curriculum (particularly PG courses) and to carry it out. 2.The coordinator of IQAC is involved in departmental meetings in regards to teaching -learningissesses.The suggestions are considered and sincere efforts are taken for slow and fast learners. 3.Planned and organized Academic Audit (uploaded). 4. AISHE certification obtained till 2019-20. 5.Implementation of Biometric Online attendance for teaching and non-teaching staff is assured. During Covid period it was temporarily suspended. 6.Help faculties who are applying for higher posts to prepare their API in accordance with UGC guidelines. 7. Subscription of research journals, e-journals for ready reference through INFILBINET in thecentral library. 8.Conduct of regular feedback from students and parents to ensure sustained teachingimprovement. 9. IQAC ensures preparion of student Projects in proper way in various departments.. 10.Preparation and timely submission of AQAR. 11.Organizes online seminars for quality assurance. 12.Acts a link between NAAC/UGC and faculties.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.fmcollege.nic.in/igac.htm

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any

A. Any 4 or all of the above

other quality audit recognized by state, national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	http://www.fmcollege.nic.in/IOAC_Feedback_Graph.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Fakir Mohan Autonomous College established as co-ed educational institute promotes gender equity through various means. Tuition fee for girl students at the time of admission to any of the academic programmes is waived off. Safety and security of girl students are ensured through 24 hours security at entrance, CCTV and monitoring by discipline committee of the college. The Female employees get maternity leave. There is a Girls Common room with toilet, drinking water facility and a lady attendant specifically allotted to cater the needs of girl students. There are significant number of women cadets in the college. Indoor & outdoor games for Men & Women students are organized in the campus, though the events were restricted due to the COVID 19 situation. Posters promoting gender equity & sensitization are placed on the Notice Boards. Grievance cell and Sexual harassment cell are active in the college. A Complaint Box is placed in front of the Principal office as well as telephone / Mobile numbers of concerned officials are displayed in the notice board and in the website. Strict confidentiality is ensured to lodge complaint without fear.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1of the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste i.e. garbage in the form of paper in classrooms and offices, soiled tissue ,dry andwet waste are collected separately and deposited into garbage vans of the Balasore MunicipalCorporation for recycling by municipality. Well constructed drainage system leading to the closed collection tanks. The tanks are regularly cleaned to avoid stagnation and contamination of water . For Sanitary pad disposal, the college has kept red basket in ladies common room toilets along with incinerators for complete destruction. Dust bins are provided throughout the campus and throwing waste indiscriminately is strictlyprohibited. Usage of plastic bags is discouraged within the premises of the College. Students use paper bags to avoid use of plastic bags. Students also make poster exhibition with recycled papers. This drive is carried out by NSS, NCC and YRC volunteers of our college. For maintaining personal hygiene, the cleaning persons are advised to use masks while handlingthe waste. The College has also organized Swach Bharat Mission. Under this banner the utility ofrecycling the solid and biomedical waste has been elaborated. Special care is taken to see that laboratory waste and chemicals are disposed safely and notcreating pollution. Outdated/unused/damaged electronic items are disposed of as per instruction.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The Fakir Mohan Autonomous College believes in equality of all cultures and traditions. Students belonging to different caste, religion, regions are studying without any discrimination while faculties from different part of Odisha and from different cultures and religion serve in harmony. Though the institution has diverse socio-cultural background and different linguistic, it is the mission and vision of the institution to provide quality education without having any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. There is a great percentage of students enrolled in the institution who are backward in the socioeconomic front. They are constantly apprised of various government and non government scholarship and welfare schemes. National observation days, birth anniversaries and memorials of great Indian personalities are observed with enthusiasm. On birth anniversary of Sardar Vallabhbhai Patel on October 31, institution celebrated Rashtriya Ekta Diwas (pledge was taken by staff and students on National Integration Day). The college also organises various programmes related to social issues through NSS and NCC Units. Annual function of Tribal Student society of the college is hosted every year in the college campus to promote their culture and heritage.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities. The college curriculum is framed with courses like Introduction to Constitution of India, Gandhian Economic Thought, Moral Philosophy, Practical Ethics, Value Education, Philosophy of Human Rights and Applied Philosophy as a small step to inculcate constitutional obligations among the students. The college has its own flag which has to inspire students and staff and responsibilities of citizens. Staff of the college participate in election duties. The Department of Political Science organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The students have enthusiastically participated in various activities like seminar, conferences, expert talks, poster making competition, competition on various contemporary legal issues. legal awareness camps to impart awareness of such issues. Constitution Day is celebrated on an annual basis. Various departments of the college and NSS unit are actively involved in conducting several activities for inculcating values for being responsible citizens like Van Mahotsav day, awareness on Voters awareness program, International Human Rights etc.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and

A. All of the above

other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in celebrating events and festivals of national and international importance in college. It is an integral part of learning and building a strong cultural root in a student. The College makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year. Due to the pandemic condition prevailing in 2020-21, the events could not be celebrated in a grand manner in physical mode. However we celebrated many occasions in online mode like World Environment Day, International Yoga Day, National Mathematics Day, Independence Day, Republic Day, National Unity Day (Birth Anniversary of Sardar Vallabh bhai Patel), Birth Anniversaries of Dr. Sarvapalli Radhakrishnan, Gandhi Jayanti, Birth anniversary of Swami Vivekananda. In addition to these every year FMA Autonomous College celebrates birthday of the legendary literature of Odia language Sri Fakir Mohan Senapati on 14th of January. Literary competitions, essay and debate etc are conducted.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Title of Practice: "Mainstreaming the Marginalized"

2. Objectives of the Practice:

The main impetus behind such activities is to educate the students as to how one can share and come face to face with poverty and deprivation, something that the directive principles of state policy is yet to comprehensively solve.

3. The Context:

One important dimension of good life is where and how we fit in as human beings, embedded in society. The result of socio-economic transformation is unfortunately not even. There always remains a segment of the society who are either left behind or left out from the mainstream.

4. The Practice:

We try to sensitize our students how one's micro activities and actions have a Macro systemic impact. Mathani houses an orphanage with a capacity of 200 children. The College has adopted this orphanage for over a decade through sustained and dedicated service. College organizes health camps, taking the services of the Govt. doctor posted at the local P.H.C. Medicines for skin ailments, Iron tablets for anaemia and pro-biotics for protein deficiency are distributed free of cost. Sri Jyoti Prakash Mohanta, Asst. Prof. Computer Science of the College, imparts basic computer literacy training and Physical Education teacher; Mr. S.K. Taldi, trains the inmates simple Yogic practices. The college distributes stationary, books and other similar teaching aids.

5. Evidence of Success:

1. Many students of the college have started donating blood voluntarily after visits to the Orphanage
2. Inmates of the Orphanage have become conscious of health and hygiene, evidenced by a sharp decline in the incidence of dermatological

infections.

3. Due to our efforts, the Orphanage management is now sensitized about providing balanced diet in the orphanage, resulting in considerable improvement in protein deficiency, anaemia and other health condition of the inmates.

6. Problem Encountered and Resources Required:

The biggest obstacle which the college faces is not distance, but non-availability of regular transport services.

Institutional Best Practices: Best Practice-II

II. Title of Practice: "Continuous Cultural Engagement"

2. Objectives of the Practice:

The Primary objective of Fakir Mohan Natya Parishad was to popularize Odia dialect through Drama and one-act Plays and to develop healthy relationship between teaching and non-teaching staff.

3. The Context:

Odisha separated from Bihar on 1st April, of 1936 on linguistic basis. Raja Shyamananda Dey of Balasore along with Madhusudan Das attempted to unify Odia speaking tracts. In 1902, Raja Baikuntha Nath Dey of Balasore demanded the unification of all Odia speaking tracts before Viceroy Lord Curzon. The great litterateur, Fakir Mohan Senapati, after whom the college is named, played a leading role in establishing the distinct identity of Odia as a language. Fakir Mohan Natya Parishad, a cultural organ of the college, started functioning from 1950, exactly six years after the establishment of the college, to carry forward the legacy of the great writer. It was registered under the Societies of Registration Act (8947/426-75-76)

4. The Practice:

Fakir Mohan Natya Parishad comprises members drawn from the members of teaching / non-teaching fraternity in which students also play a significant role. The activities of the parishad arouse a deep appreciation of local language, food, art, clothes, rituals and various festivals. The Parishad staged the

first drama in 1950, the script being written by the first " Natya Bharati" awardee of India, Late Aswini Kumar Ghose. In 1975-76 Govt. of Odisha, gave official recognition to the Parishad.

5. Evidence of Success:

Fakir Mohan Natya Parishad has inspired many students to become artists of national fame. The list is endless. Our Gems: -

Padmashree Apurba Kishore Bir, Cinematographer, Scriptwriter and Director won the National Film Award for Cinematography, also known as Nargis Dutt Award.

Sri Asim Basu, Art and Theatre Director, won the Sangeet Natak Academy award in 2018.

Famous as Odia Cine Artist are our students:

Miss Medha Mohanty

Miss Riya Dey

Miss Shruti Das Mohapatra,

6. Problem encountered and Resources required:

Of late, a gradual loss of interest among students for theatre and drama is being marked. Resource crunch and financial needs to sustain the activities of the Fakir Mohan Natya Parishad. The expenditure is totally dependent on the largesse of staff members. There is the need of greater patronage and creation of a Corpus fund with government support.

File Description	Documents
Best practices in the Institutional website	http://www.fmcollege.nic.in/best_practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Ever since its establishment in 1944, the College has all along tried to inculcate human values among the students, taught its students how to academically excel and lead a good life. To lead a good life it is essential that one must achieve one's goal as well as have some contribution in social front. It is a matter of great pride how students coming from extremely weak financial background and vernacular base in high schools excel in the pyramid of higher learning and reach the pinnacle. Ms Nusrat Sanghamitra, an alumni of this college is an innovator and founder, CEO at CyCa OncoSolution, working on biomaterial, cell biology and application in anti cancer drug development. Another alumnus Sri Jagannath Jena, is pursuing his Ph.D, in Max Planck Institute (M.P.I.), Germany, under the supervision of Prof. Stuart Parkin, an acclaimed figure in the field of Microstructure Physics. These are few examples. Though the college and its students faced many obstacles in the covid pandemic times, the teaching-learning process and consultation remain intact by online classes and sessions. Our College also encourages students for active participation in sports as a means to promote individual fitness, health, competitiveness, discipline and adjustment.

File Description	Documents
Appropriate link in the institutional website	http://www.fmcollege.nic.in/thrust.pdf
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

To introduce new course like MBA, M.Sc.Computer Science, M.Phil Odia etc. To take initiative towards conservation and preservation of nature, social and extension activities. Maintenance of Heritage Building, Completion of Science block and new academic building To carry out Green Audit. To provide resources required for smart class room teaching To introduce e-governance system in various Office Administration Processes; To organise the Webinars, training programme for staff for income tax and other purposes. To upgrade Library Resources and to include digital content To enhance laboratory facility and upgrade to research standard. To make MOU's with Corporates and Industry Associations to promote Academia -Industry Linkages, to enable placements, internship, training, etc. for the students; To foster and strengthen relationship of Alumni with the Institution as government of Odisha initiative "MO COLLEGE" To enhance Research Environment and facility in the College, To

encourage faculties for publication of their research work ,get students registered under themfor PhD., to participate in online Orientation / Refresher/ National and International Conferences/FDPs To initiate more scholarships to reward the students for various achievements; To give additional thrust to Placements of students.

NAAC