

Meeting of the IQAC was held at 11A.01 on 8.5.2015 in Principal's chamber with ~~the~~ Principal Sri S. Nayak, chairman, IQAC on chair. The following members ~~have~~ were present.

1. Sri S. Nayak, Principal
2. Dr. P. Misra, Reader in Com ~~Ward~~
3. Dr. H. Kanungo, Reader in Odia - H ~~campus~~
4. Sri K. C. Mallick, Reader in Hist "D" ~~Ward~~
5. Sri S. C. Nayak, Reader in Physics ~~Ward~~
6. Dr (maj) A. K. Panda, Director, BCI ~~Ward~~
7. ~~Sri~~ Sri R. N. Dash, President, F.M. Sahitya ~~Ward~~
8. Dr. S. K. Samal, Reader in Chem ~~Ward~~  
(member coordinator)

### Minutes of the IQAC Meeting held on 8<sup>th</sup> May, 2015

A meeting of the Internal Quality Assurance Cell (IQAC) of the college was held on 08.05.2015 at 11.00 A.M. in the Principal's Chamber with Sri S. Nayak, Principal on Chair.

#### **The following members were present.**

1. Sri S. Nayak, Principal
2. Dr. P. Biswal, HOD, Commerce
3. Sri K.C. Mallick, HOD, History
4. Dr. H. Kanungo, Reader in Odia
5. Dr. (Major) A.K. Panda, Director, BCET
6. Sri R.N. Dash, President, Fakir Mohan Sahitya Parishad
7. Dr. S.K. Samal, Reader in Chemistry, IQAC Coordinator

Principal, Sri Nayak welcomed the members to the 2<sup>nd</sup> IQAC Meeting of the session 2014-15. He apprised the members about the good response of the students to the newly introduced certificate course, Basic Education in Computer Application whose examination is going on. Members expressed satisfaction on it. He also informed the members about holding of seven state level seminars from this year UGC Autonomy Grant & three national/ state level seminars funded directly by UGC. Members congratulated Principal for inaugurating newly constructed East Campus building & his plan to shift PG Departments, Comp. Sc (Hons) and BBA Self financing Course to this campus during summer vacation & begin new academic session in the said campus. He also apprised the members of smooth conduct of classes and exam of newly opened Hons subjects Anthropology, Geology and Geography.

The minutes of the last IQAC Meeting held on 23.07.2015 was approved. Members actively participated in the discussion pertaining to AQAR-2015 preparation & gave their valuable opinion on certain aspects.

The following resolutions are taken during the discussion.

1. Three third year undergraduate students, top scorer of 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> semesters one each from Arts, Science & Commerce stream be nominated as members of IQAC Cell of the college from coming academic session.
2. A dedicated furnished room for IQAC Cell be made available for holding meetings & carrying on its routine work.
3. All notices be made available on the college website besides college notice boards.
4. Proposal of Alumnus, Sri R.N. Dash, Member of IQAC Cell to provide active support to literacy programme of down trodden people living in congress lane area was accepted. Coordinator, Dr. Samal was requested to make the programme effective in consultation with Sri Dash.
5. Students of the college must be encouraged to have power point presentation in their seminar talk. Departments must be grouped to have access to limited no. of LCD Projectors available in the college for their use in Department Seminars.

**Action taken report of IQAC meet held on 08.05.2015**

1. A dedicated Room, adjacent to the Principal's Chamber, had been allotted to IQAC to carry out regular NAAC activities.
2. Academic Calendar for the session 2016-17 has been prepared and sent to the Press.
3. A few teachers have applied for Minor Research Projects.
4. Departments were asked to send proposal to UGC to organized National/ International Seminars.

Coordinator  
Co-ordinator, IQAC  
F. M. Autonomous Collage  
Balasore  
12.6.15

Principal  
F.M (A) College, Balasore  
12/8/17