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TRAYANATH BAG
Notary Public Balasore
Odisha, India

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T. N. BAG, NOTARY BLS
Sl. No. 446 Vol. 11/19
Date 28/6/19

28/6/2019

MEMORANDUM OF AGREEMENT

THIS BIPARTITE MEMORANDUM OF AGREEMENT is made on this 28th day of June between the Principal, **Fakir Mohan (Autonomous) College, Balasore**, P.O./Dist.-Balasore & (hereinafter called 'THE FIRST PARTY') and the Industry Partner, M/sHotel Banjara, Balasore, Address C/o Hotel Barjorjis Banjara, O.T. Road, Balasore-756001 (hereinafter called 'THE SECOND PARTY') represented through its Managing Director, Sri S. Bodhanwalla.

WHEREAS it has been the responsibility of THE FIRST PARTY to implement the B. Voc. Scheme sponsored by the University Grants Commission (UGC). However, THE FIRST PARTY will consult THE SECOND PARTY in respect of some of the activities such as preparation of syllabus, setting up of laboratory, purchase of laboratory equipment and selection of contractual/guest/visiting faculties.

WHEREAS THE SECOND PARTY will help the FIRST PARTY in setting up of the laboratory, conducting practical examinations, imparting internship training and facilitating placement to the pass-out students and do necessary work as Industry partner.

AND WHEREAS, it is proposed to take up a Scheme "B. Voc Degree in Tourism Hospitality Management" (hereinafter called THE SCHEME) with the main objective of imparting skill through training and internship to the students to enhance their employability.

For BARJORJIS HOTELS PVT. LTD.
MANAGING DIRECTOR

Principal, F.M. College, Balasore
F.M. (Auto) College, Balasore

NOTARY
T. N. BAG
BALASORE
NO-2712022
GOVT. OF ODISHA (INDIA)

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Balasore
28/6/2019



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AND WHEREAS all the two above named PARTIES agree and commit to implement the SCHEME in Fakir Mohan Autonomous College and develop it into a Centre of Excellence under this SCHEME.

THE PARTIES HEREOF AGREE AS FOLLOWS:

SECTION-A: ROLE OF THE FIRST PARTY

THE FIRST PARTY will shoulder the responsibility for the smooth functioning of the B. Voc Programme in Fakir Mohan (Autonomous) College, Balasore and will implement the Scheme named "B. Voc in Tourism & Hospitality Management" for which it will undertake the following activities:

- i. Do necessary work in respect of admission of the students into the Scheme as per the admission guidelines of the UGC and Government of Odisha .
- ii. Provide class rooms, office room, library & other facilities required for smooth conduct of the classes.
- iii. Prepare syllabus in consultation with the Second Party & the Board of Studies
- iv. Approve the syllabus by the Academic Council and Tourism and Hospitality Sector Skill Council

For BARJORJIS HOTELS PVT LTD
MANAGING DIRECTOR
F.M. (Auto) College, Balasore

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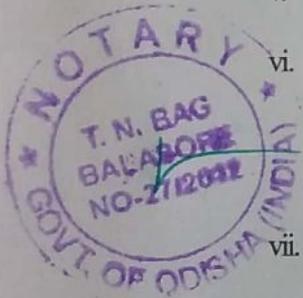
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- v. Printing of syllabus and preparation of Identity Card
- vi. Appoint Assistant Professor, Visiting/Guest faculties, Laboratory Assistant, ministerial/office staff, peon, sweeper as per the need with the approval of the Advisory Committee as per the guidelines.
- vii. Disbursal of salaries, remuneration and other allowances to all staffs engaged in the B. Voc Programme including the Assistant Professor, Visiting/Guest faculties in accordance with the UGC NSQF guidelines out of the grants released by the U.G.C.
- viii. Preparation of time table and lesson plan
- ix. Conducting all theory classes and practical classes as per the time table
- x. Conducting examinations, evaluation of answer scripts and publication of results in consultation with the Board of Studies & affiliated university.
- xi. Take necessary steps for the assessment of skill papers by the Tourism and Hospitality Sector Skill Council
- xii. Utilize the UGC grants in accordance with the UGC guidelines following the General Financial Rules.

FORBARJORJIS HOTELS PVT. LTD.
MANAGING DIRECTOR

for 10/10/19

Principal, 10.10.19
F.M. (Auto) College, Balasore

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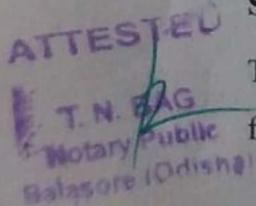
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- xiii. Review the performance of the Assistant Professor, visiting/guest faculties and of the administrative/office staffs appointed for the Scheme.
- xiv. Maintenance of the furniture and fixture, classrooms, toilet, library and laboratory meant for the Scheme.
- xv. Assist the **SECOND PARTY** to achieve the objectives of improving quality of training and thereby providing better employment opportunities to the trainees.
- xvi. Prepare and submit half-yearly progress report of the Scheme to the UGC
- xvii. Constitute the Advisory Committee and Board of Studies of the Scheme in accordance with the UGC guidelines
- xviii. Convene the meetings of the Advisory Committee, Board of Studies and Academic Council as per the guidelines
- xix. Maintain the cash book, salary acquittance register, stock register and other relevant registers of the Scheme

SECTION- B: ROLE OF THE SECOND PARTY:

To participate in **THE SCHEME**, **THE SECOND PARTY** agrees to undertake the following activities:



FOR BARJORJIS HOTELS PVT. LTD.
MANAGING DIRECTOR

Principal, F.M. College, Balasore

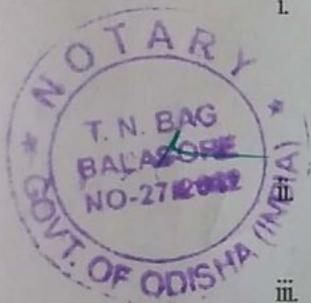
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- i. Provide technical assistance to the **FIRST PARTY** in setting up of laboratory for conducting practical classes in practical subjects pertaining to hospitality trade, impart internship training to the students of the Scheme after the completion of Semester examinations as stipulated in the syllabus.
- Assist the **FIRST PARTY** in providing placements to the pass out students of the Scheme.
- iii. Assess emerging skill requirements and suggest changes in training courses being run by college.
- iv. Provide assistance to the **FIRST PARTY** in respect of preparation of syllabus, selection of contractual/guest/visiting faculties as per U.G.C. guidelines.

TERMS AND CONDITION OF THE SCHEME

- i. The duration of the UGC funded Scheme i.e. "B. Voc Degree in Tourism & Hospitality Management" is three years duration comprising six semesters.
- ii. The **FIRST PARTY** will be responsible for the implementation of the total project and the Scheme will be implemented in accordance with the UGC and THSC guidelines.
- iii. The **SECOND PARTY** will be involved in the career counseling of the students of the B. Voc Scheme.

FOR BARJORJIS HOTELS PVT. LTD
MANAGING DIRECTOR

Principal,
F.M. (Auto) College, Balasore

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Balasore (Odisha)

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 Principal, F.M. (Auto) College, Balasore
 For BARJORJIS HOTELS PVT. LTD.
 MANAGING DIRECTOR

- iv. The Second party is free to tie up with any organization to provide placement to the pass-out students of the Scheme. However, a detailed list of organizations will be intimated to the First Party.
- v. For industrial exposure and better placement the students will be sent to different places/organizations for internship training and industrial training.
- vi. For any suggestion or changes if required, the matter will be decided by the Advisory Committee.

MONITORING MECHANISM

Both the parties shall be responsible for monitoring the implementation of the scheme. The responsibilities of all the PARTIES are as under:

With the broad objective of improving the quality of training leading to enhancing skill and better employability, both the parties shall jointly agree and finalize Key Performance Indicators as yearly targets for next five years, for improving the internal as well external efficiency. These parameters shall be used to evaluate the success of THE SCHEME.

The First Party shall develop monitoring mechanism to review the performance of pilot scheme in consultation with the Second Party and submit half-yearly reports to the U.G.C.

SECTION- C: MISCELLANEOUS:

1. For effective implementation & monitoring of THE SCHEME as envisaged in the U.G.C. Guidelines Dr. Srimoy Das Adhikary, Principal, Fakir Mohan Autonomous College, Balasore will be on behalf of **THE FIRST PARTY**; And Sri Sri S. Bodhanwalla, Managing Director, Hotel Barjorjis Banjara will be on behalf of **THE SECOND PARTY**.
2. The First Party shall maintain regular books of accounts as required under THE SCHEME. The UGC or the Department of Higher Education, Odisha, Bhubaneswar, may call for its accounts relating to any accounting year and authorize an officer for inspection of its books.

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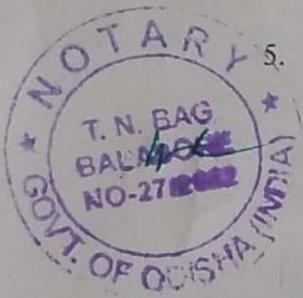
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 Balasore, Odisha

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 Principal, 28.6.19
 F.M. (Auto) College, Balasore
 For BARJORJIS HOTELS PVT. LTD.
 MANAGING DIRECTOR

3. This Memorandum of Agreement shall be effective for a period of five years subject to the approval of the Scheme and sanction of funds from UGC in future.
4. Through this **MEMORANDUM OF AGREEMENT**, both the parties affirm their commitment to carry out the activities and achieve the objectives as mutually agreed upon herein in true letter and spirit.
5. For successful implementation of THE SCHEME if need arises, this Memorandum may be amended by deleting, adding or revising the clauses during implementation of THE SCHEME, in consultation with both the parties in accordance with the U.G.C. Guidelines.



Signed at Balasore on this 28th day of June 2019

For BARJORJIS HOTELS PVT. LTD.

[Signature]
 MANAGING DIRECTOR
 For and on behalf of
 Industry Partner

[Signature]
 28.6.19

And Fakir Mohan (Autonomous) College, Balasore

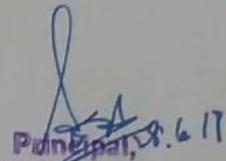
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 Principal, 28.6.19
 F.M. (Auto) College, Balasore
 For and on behalf of

Witnesses

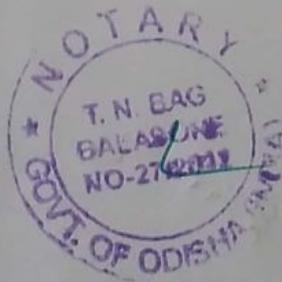
1. *[Signature]* 28.6.19
 Head Clerk,
 F.M(A) College
2. *[Signature]* 28.6.19
 Asst Prof. in Hospitality
 F.M (A) college

ATTESTED
[Signature]
 T. N. BAG
 Notary Public
 Balasore (Odisha)
 28/6/2019

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28.6.19


Principal, 28.6.19

F.M. (Auto) College, Balasore



Deed of Agreement in return
for one lot Fakir Mohan (Astonomay)
with S. Badhuuella

comprising 6

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being identified and the execution submitted and have
understood the contents to be correct

& in proper sense which attested or

this 28th day of June 2019

at _____ time _____ AM/PM

T. N. BAG
Notary Public
Balasore, Odisha
28/6/2019