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MEMORANDUM OF AGREEMENT

THIS TRIPARTITE MEMORANDUM OF AGREEMENT is made on this 13th day of August, 2014 among the Principal, Community College, Fakir Mohan Autonomous College, Balasore, represented through Sri Sudarsan Nayak, Principal, Fakir Mohan Autonomous College, Balasore, in the District of Balasore, Odisha (hereinafter called 'THE FIRST PARTY') & the Proprietor of Hotel Nageswar (Hari Plaza), O.T. Road, Balasore, the Local Industry Partner represented through its President Sri Himanshu Das (hereinafter called 'THE SECOND PARTY') and the Outstation Industry Partner namely Kalinga Institute of Tourism & Hotel Management Regd. Address at/ Plot No-105, 1st Floor, Bapuji Nagar, Bhubaneswar-751009 represented through its Secretary, Smt. Likhita Suar (hereinafter called 'THE THIRD PARTY')

WHEREAS it has been the policy and objective of THE FIRST PARTY that skills imparted by the SECOND AND THIRD PARTIES must keep pace with the qualitative and technological demands of industry & expanding universe of knowledge;

WHEREAS THE SECOND PARTY shall provide necessary facilities for conducting practical classes and internship training to students for a period in maximum of two months and do all the necessary work as local Industry partner.

Likhita Suar
SECRETARY
 KALINGA INSTITUTE OF
 TOURISM AND HOTEL MANAGEMENT
 BHUBANESWAR
 F.M. (* into.) College, Balasore

For HOTEL NAGESWAR
 Partner



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06AA 467980

- 2 -

WHEREAS THE THIRD PARTY shall provide necessary facilities specifically relating internship, conduct of practical classes and provide placement of the trainees.

AND WHEREAS in pursuance of the aforementioned policy, it is proposed to take up a Scheme "Development of Outreach Programme in the Community College, proposed to run at Fakir Mohan Autonomous College, Balasore in the District of Balasore in the State of Odisha in Diploma in Tourism & Hospitality Management through Public Private Partnership" (hereinafter called THE SCHEME) with the main objective of improving the quality of training leading to employability of trainees.

AND WHEREAS all the three above named PARTIES agree and commit to implement the training programmes in the community college at Fakir Mohan Autonomous College, Balasore in the District of Balasore, State of Odisha in the pilot project and develop it into a Centre of Excellence under this SCHEME.

THE PARTIES HEREOF AGREE AS FOLLOWS:

SECTION A: ROLE OF THE FIRST PARTY:

THE FIRST PARTY shall establish a mechanism to help in the smooth functioning of the community College for implementing the pilot project in the community college for Diploma in Tourism & Hospitality Management.

Kishore Kumar
SECRETARY
KALINGA INSTITUTE OF
TOURISM AND HOTEL MANAGEMENT
BHUBANESWAR, (O.D.) Coll. no. Balasore

For HOTEL NAGESWAR
Partner



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-3-

THE FIRST PARTY will shoulder the responsibility for the smooth functioning of the community college and will implement the pilot project in the community college named "Diploma in Tourism & Hospitality Management" for which it will undertake the following activities:

1. Do necessary work in respect of admission of the students into the Scheme as per UGC guidelines.
2. Provide class rooms, office, library & other facilities required for smooth conduct of the classes.
3. Prepare syllabus in consultation with the Third Party & the Board of Studies.
4. Appoint contractual Visiting/Guest faculties and ministerial/office staff as per the need with the approval of the Board of Management.
5. Disbursal of salaries, remuneration and other allowances to all staffs engaged in the Community College including contractual/visiting/guest faculties as per the U.G.C. Guidelines & Budget approved by the U.G.C.
6. Prepare lesson plan in consultation with third party.

Signature
13/08/2019

SECRETARY
KALINGA INSTITUTE OF
TOURISM AND HOTEL MANAGEMENT
BHUBANESWAR, (Auto.) College, Balasore

For HOTEL NAGESWAR

Partner



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7. Conduct theory classes in all subjects and practical classes in Fundamentals of Computer.
8. Provide financial assistance to the SECOND PARTY & THIRD PARTY for conducting practical classes and also for imparting internship training to the students of the Scheme after the completion of Semester examinations for 3 months (2 months in Local Hotel i.e Hotel Nageswar (Hari Plaza) & 1 month at Kalinga Institute of Tourism & Hotel Management and other star category hotels, Bhubaneswar).
9. Maintain discipline in the community college.
10. Setting up of question papers in consultation with the Board of Studies of concerned College.
11. Conduct examinations, evaluation of answer scripts and publication of results in consultation with the Board of Studies & the affiliated university.
12. Maintain financial regulation as per U.G.C. guidelines.
13. Review the performance of instructors/faculties (contractual/visiting/guest faculties) and of the administrative/office staffs under intimation to all parties involved in the Scheme.

Principal,
13.8.14
1 go. Balasor

Secretary
13/08/2014
KALINGA INSTITUTE OF
TOURISM AND HOTEL MANAGEMENT
HUBANESWAR

For HOTEL NAGESWAR
Partner



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06AA 467987

- 8 -

- 14. Cleanliness & maintenance of the furniture and fixture, classrooms, toilet, library and laboratory is the responsibility of the FIRST PARTY.
- 15. Develop an environment to create further innovative programmes in the community college in consultation with the SECOND PARTY & THIRD PARTY.
- 16. Assist the SECOND PARTY and THIRD PARTY to achieve the objectives of improving quality of training and thereby providing better employment opportunities to the trainees.
- 17. The first party will reimburse all the expenses incurred by the second and the third party within a reasonable period of time since of submission of bills/invoice.
- 18. Finalize a tie-up with the local Industry Partner i.e., The Hotel Nageswar (Hard Plaza) at Balasore, to conduct practical classes & internship for two months hold workshops locally on the latter's premises.

SECTION- B: ROLE OF THE SECOND PARTY

To participate in THE SCHEME, THE SECOND PARTY agrees to undertake the responsibilities:

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 15/08/2019
 SECRETARY
 Regional Institute of
 Technology, Bhubaneswar
 Odisha
 For HOTEL NAGESWAR
 Pradyumn

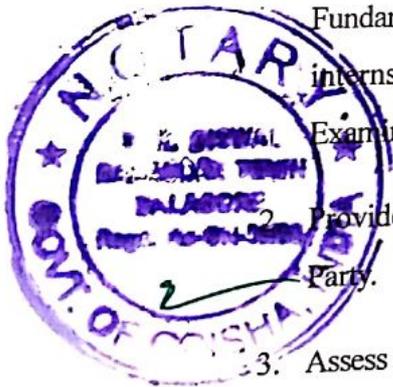
1. Provide infrastructural facilities such as restaurant, room for required length of time/ period for conduct of practical classes, internship and holding seminars/conferences during the course. In case the second party fails to provide the necessary infrastructure for the above mentioned facilities, then the first party is responsible to provide the same and the third party will be informed.
2. To cooperate with the other two parties in smooth and effective running of the scheme.
3. To provide practical training to all students in Housekeeping, Front office and F&B Service. The second party will be given financial assistance to meet the expenses incurred on the occasion as per the approved budget allocation.

SECTION- C: ROLE OF THE THIRD PARTY:

To participate in THE SCHEME, THE THIRD PARTY is represented by Smt. Likhita Suar, Secretary and her team, has been entrusted with the task of managing the affairs of development of outreach programme in the community college of Fakir Mohan Autonomous College, Balasore in respect of "Diploma in Tourism & Hospitality Management" according to the terms and conditions laid down in this Memorandum of Agreement.

The THIRD PARTY now agrees to undertake the following activities:

1. Cooperate in conduct of practical classes in all practical subjects (except in Fundamentals of Computer) & orientation classes for guest/visiting faculties & provide internship training to the students of the Scheme after the completion of Semester Examination(s) for one month.
2. Provide placements to all pass out students of the Scheme under intimation to the First Party.
3. Assess emerging skill requirements in the region and suggest changes in training courses being run in the Community College.
4. Provide assistance to the FIRST PARTY in respect of preparation of syllabus, affiliation of the course to the Fakir Mohan University, Balasore, setting of question papers, and selection of contractual/guest/visiting faculties as per the U.G.C. guidelines.
5. Provide assistance to the FIRST PARTY in selection of staff and students.



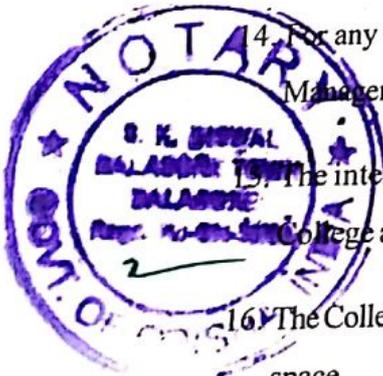
For HOTEL NAGESWAR
Partner

Likhita Suar
13/05/2014
SECRETARY
KALINGA INSTITUTE OF
TOURISM AND HOTEL MANAGEMENT
BHUBANESWAR

Principal,
F.M. (Autonomous) College, Balasore

Balasore at least for two months and at least for one month in Bhubaneswar in the premises of Kalinga Institute of Tourism & Hotel Management and other star category of hotels in batches except in the paper named, Fundamentals of Computers. However, their batches will be decided by the First Party in consultation with the other two Parties.

8. The Third party will be involved in the career counseling of all the students of the Community College.
9. The Third Party is free to tie up with any organization to provide placement to the pass-out students of the Community College.
10. The Third party will decide or tailor-made any schedule of practical classes to give the students industrial exposure by way of Internship Training (IT), Management Training (MT) or any other mode of training in different organizations in consultation with the First party.
11. General discipline and theory class time schedule will be decided by the FIRST PARTY in consultation with the SECOND PARTY and THIRD PARTY.
12. Purchase and maintenance of books will be the responsibility of First Party.
13. For industrial exposure and better placement, the students will be sent to different places/organizations for practical training and industrial training.
14. For any suggestion or changes if required, the matter will be decided by the Board of Management of the Community College.
15. The internship cost should be inclusive of the UGC grant given to the Community College annually.
16. The College will provide space for setting up of Community College Board in appropriate space.
17. All purchases will be made by following the General Financial Rules.
18. Each student will be provided with monthly stipend of Rs.1000/- for three months and free lodging and boarding for one months of internship training.
19. Budget provision will be made to meet the expenses involving consultancy, counseling, liasoning and follow up measures relating Placement to the pass out trainees.



Kalinga Stewart
13/05/2014
Principal,
F.M. (Auto.) College, Balasore

SECRETARY
KALINGA INSTITUTE OF
TOURISM AND HOTEL MANAGEMENT
BHUBANESWAR

For HOTEL NAGESWAR
Partner

4. Through this **MEMORANDUM OF AGREEMENT**, all the parties affirm their commitment to carry out the activities and achieve the objectives as mutually agreed upon herein in true letter and spirit.
5. For successful implementation of THE SCHEME if need arises, this Memorandum may be amended by deleting, adding or revising the clauses during implementation of THE SCHEME, in consultation with all the parties in accordance with the U.G.C. Guidelines and with prior intimation to the Department of Higher Education, Government of Odisha



Signed at Bhubaneswar on 13th day of August, 2014

For and on behalf of the
Local Industry Partner
Hotel Nageswar (Hari Plaza),
Balasore
(SECOND PARTY)
For HOTEL NAGESWAR

[Signature]
13.8.14
Partner

Sd/- 13.8.14
For & on behalf of
the Community College at
Fakir Mohan Autonomous College,
Balasore (FIRST PARTY)
Principal,
F.M. (Auto.) College, Balasore

Likhit Sure
13/08/2014
For and on behalf of the
Outstation Industry Partner
Kalinga Institute of Tourism &
Hotel Management, Bhubaneswar
(THIRD PARTY)
SECRETARY
INSTITUTE OF
TOURISM AND HOTEL MANAGEMENT
BHUBANESWAR

Krishna Chandra Prasad
1129, Bhimataraj
Bhubaneswar
13/8/2014

Witnesses

1. Akshaya Kumar Sahoo
S/o. Bina Sahoo,
AT - Koushna Nagar, P.O. Laxminagar
Dist. Jajpur. 755015
2. Subrat Kumar Rana
S/o - Late - Hanish Chandra Rana
AT/P.O. - Paikarida, P.S. - Jaleswar
Dist - Balasore

Attested
[Signature] 13.8.14
S. K. MISHRA
Notary Public, Balasore
Regd. No. OD-018-2002