

# **ELECTION TO STUDENTS' UNION AND OTHER ALLIED SOCIETIES**

The college has a Students' Union and a number of other societies for +3 and Post Graduate students which are run by the students and placed under the charge of one or more member(s) of the staff. The election to students' Union and other societies is conducted as per the directives of the Govt.

Further, as per the order of the Hon'ble Supreme Court, the elections have to be conducted in accordance with the Lyndoh Committee Report. The Principal is the final authority over all the societies and has the power to amend or suspend a society at his/her discretion. The sponsorship by an outside organization shall not be entertained. All functions should be held either in the college pandal "Uttarayan" or College Hall. In no case functions can be held in the college field.

The constitution of various societies will be as detailed below:

## **STUDENTS' UNION**

1. The Students Union shall remain the sole platform of students opinion inside the college. Its functions are : (a) to organize discussion on general, cultural, academic, national and international problems. (b) to organize debates and conduct students' parliament. (c) to invite eminent persons to address the Union. (d) to represent to the authorities the views of the members on all matters of interest to them.

2. Membership of the Union: Every bonafide student of the College is a member of the Union. No one whose name is not on the rolls of the College can be a member of the union.

3. The Office bearers : The following shall be the office bearers of the Union. Any member of the Union is eligible to contest for these posts. However +3 3rd and P.G. 2nd year students are not eligible to contest for the posts of the Vice-president and the Assistant Secretary.

(i) President (ii) Vice-President (iii) Secretary (iv) Assistant Secretary.

(i) President shall preside over all ordinary meetings of the Union at which he/she is present. He/ She shall be responsible for maintaining order and interpreting the rules. His rulings shall be final except when he requests the adviser or the Associate Advisors to give a ruling in which case the ruling of the Advisor or the Associate Advisors shall be considered final.

(ii) In the absence of the President, the Vice-President shall assume all his/her rights and discharge all his/her duties.

(iii) (a) The Secretary shall arrange debates, give notice of all meetings whether annual, ordinary or extraordinary. (b) he/she shall select the subject for debate in consultation with the President, Advisor and the Associate Advisors. (c) he/she shall keep the accounts of the Union.

(iv) The Assistant Secretary shall assist the Secretary in the discharge of his/her duties and in his/her absence perform all his/her functions.

4. (a) There shall be an Advisor and one or more Associate Advisors nominated by the Principal from among the members of the staff.

(b) The Advisor and the Associate Advisors shall be present at all meetings of the Union. They will assist by helpful suggest, if necessary, in the proper conduct of the meetings. The President may refer to him any rule for interpretation and the decision of the Advisor or Associate Advisors when so referred to shall be final.

(c) The Advisor or Associate Advisors, may at any time during a meeting, on the request of the President explain the scope and effect of a motion or amendment.

(d) The Advisor or may if he is unable to be present at a meeting, request an member of the staff to be in his place and such a member shall discharge all the functions of the Advisor or Associate Advisor.

(e) The Advisor or Associate Advisor will not preside over meetings of the Union unless the President requests him to do so in writing.

5. The Executive Committee of the Union shall consist of the following : (a) All office-bearers of the union. (b) Class representative elected from each class (the Arts, Science and Commerce Section of the class being taken separately. (c) One woman representative elected from among the women students of the College. (d) The Advisor and Associate Advisors.

5. (a) The Executive Committee shall discuss the budget at an annual meeting of the Committee and decide from time to time upon all other matters concerning the activities of the Union.

6. Union Fund : (a) Each member shall pay a consolidated membership fee of Rs.20/- per annum to be collected by the College office. (b) The accounts of the Union shall be subject to audit by the Principal or his nominee from time to time.

7. Election of office-Bearers :(a) The Annual election shall take place as per the schedule mandated by the Govt. (b) A member can contest for one office only. (c) The nominations after proper scrutiny by the Principal or his nominee shall be published and withdrawals may be made in writing within 24 hours of publication of the list of candidates. (d) No member shall give more than one vote for each office to be filled. (e) In No case there shall be recounting of votes. (f) The Principal will be the final authority in all matters connected with election of the office-bearers. Procedure of elections shall adhere strictly to Lyngdoh Committee recommendations.

8. Vacancies in Office : (a) The office-bearers shall hold office for the entire academic year unless : (i) they cease to be students of the College. (ii) they voluntarily resign in writing addressed to the Principal. (iii) They are removed by a motion passed by two thirds majority of the members present and voting expressing lack of confidence in them at an extraordinary meeting called for the purpose. Such meetings will be presided over by the Principal. (b) Any office falling vacant during an academic session shall be filled by a process of nomination made by the Principal.

9. Extraordinary Meeting :(a) An extraordinary meeting of the Union may be convened (i) at the Principal's discretion. (ii) at the request of the President.(iii) on a written requisition addressed to the Principal and signed by not less than 50 members of the Union. (b) The Principal or his nominee shall preside over any extraordinary meetings.

10. Ordinary Meeting : (a) All meetings other than those mentioned in clause 9 above shall be deemed as ordinary meeting, which will be usually presided over by the President. (b) At least two days' notice shall be given for every ordinary meeting.

11. Invitation of non-members to meetings : The Secretary may, with the permission of the Principal, invite a person or persons who are not members to take part in debates and other meetings.

12. Procedure in the Meeting : (a) In the absence of both the President and the Vice-President at an ordinary meeting, the members present will elect a chairman from among themselves, the Adviser or Associate Adviser taking the chair until the election is over. The Chairman shall assume all the rights and discharge all the duties of the President during the meeting.

(b) At the commencement of each ordinary meeting the Secretary shall read out the minutes of each ordinary meeting and other meetings, if any. The minutes, on being approved shall be signed by the President.

(c) Amendment to the motion if any, shall be submitted in writing to the Secretary at the beginning of the meeting. No amendment will be in order, which in effect, directly annuls the original motion of the debate or is inconsistent with the motion. Any amendment shall be discussed only after the first two speakers have spoken.

d) Every speech shall be relevant to the subjects of debate or amendment proposed. No personal reflection will be made in the course of meeting.

(e) No member other than the mover of a motion shall speak more than once in the course of the debate. At the conclusion of the debate the mover may at his option reply to the debate.

(f) Points of order : The Adviser, the Associate Adviser or any member may call the President's attention to point of order even while a member is speaking, but no speech shall be made on such point of order.

13. Vote on Debate : (a) At the conclusion of the debate, as soon as the mover of the original motion has exercised or formally waived his right of reply, the amendment, if any, shall first be put to vote. If the amendment is carried, the motion amended shall be put to vote.

(b) All questions in the debate shall be decided by a majority of the members present.

(c) If the voters are equally divided, the President shall decide the question by casting his vote.

14. Discipline : (a) The President may call any member to order. If a member disobeys or disregards any order or ruling of the President or the Adviser or his Deputy, the President, may forth-with ask the member to withdraw from the meeting and may report his name to the Principal. If necessary, the President may dissolve the meeting.

(b) In any case not provided for by these rules the Adviser, or the Associate Adviser shall give a ruling as to the procedure on the principles already laid down and his ruling shall be final.

15. Amendment of the Constitution :(a) amendment to any of the provisions of the constitution may be brought by any member.

(b) Such proposals shall be notified and circulated for electing members' opinions thereon.

(c) A period of 14 days must elapse between the notification and the day the amendment is discussed in a meeting.

(d) A motion for amendment of the constitution must be passed by two-third majority of the members present and voting.

(e) Such amendment shall come into force immediately unless otherwise decided by the members.

16. The Principal shall be the final authority in all matters relating to the Union.

## **THE SOCIAL SERVICE GUILD**

1. The objectives of the Fakir Mohan College Social Service Guild which was started in July 1944

(i) To grant aid to the needy and deserving students of the college. (ii) to form a Volunteer Corps in the town at the time of floods and other natural calamities to render help to the destitute.

2. Finance : (i) Each student of the College contributes an annual subscription of Rs. 2/- towards the Guild fund. (ii) Members of the College staff make voluntary annual contribution. (iii) High

officials and well-do-do public men are occasionally approached to make donations towards the Fund. (iv) the beneficiaries of the Guild Fund are expected to refund the money they receive after they are settled in life and they sign an undertaking to that effect.

3. Working : (i) The Principal, as ex-officio President, controls the fund of the Guild.(ii) There is an executive Committee consisting of the following : President - Principal (ex-officio), Vice-President- nominated by the Principal from among the member of the staff. Secretary- elected from among the students. Asst. Secretary- elected from among the students (+3, 3rd year, 2nd year P.G. students are not eligible to contest), Student members : One to be elected from each class of Arts, Science and Commerce section of a class being counted separately. (iii) All election shall be held along with the Annual Election of the College, (iv) the duties of the Secretary are : (a) to convene General and Executive Committee meetings of the Social Service Guild. (b) to record the proceedings of meetings. (c) to organize student volunteers, to raise funds for improving the financial position of the Guild, (d) to remind and ask the beneficiaries of the Guild well settled in life for refund of the help they received. (e) to work with a view to realizing the objects of the Guild as laid down in clause 2 above. (f) to prepare with the help of the Vice-President and submit at the annual General Meeting an annual report of the working of the Guild, along with the accounts of the previous year.

4. Poor and deserving students of the college receive help for a period of ten months during a session ordinarily from July to April.

## **THE DRAMATIC SOCIETY**

1. The name of the Society is the Fakir Mohan College Dramatic Society.

2. The aims and objectives of the Society are (i) to encourage the cultivation of dramatic art among the members by arranging theatrical performances or by any other means incidental or conducive to this as the Committee of Management may from time to time determine. (ii) to administer the funds that may be available for the achievement of the aims and ideals.

3. All students of the College are members of the Society.

4. For the management of the matters connected with the Society there shall be a Committee of Management Consisting of : President-Principal (ex-officio) Vice-President- a member of the staff to be nominated by the Principal. Secretary- elected from among the students. Asst. Secretary- elected from among the student (+3 3rd year & 6th yr. P.G. students not eligible) Class Representatives- elected from each class (the Arts, Science, Commerce section of a class being counted separately. The principal may nominate one or more member of the Staff to the committee if he considers it necessary.

5. The Committee of Management shall (i) Prepare the budget for the session. (ii) receive and funds. (iii) decide the drama to be performed and fix the date or dates of performance. The decision shall be subjects to the Principal's approval. (iv) present a statement of accounts in the Annual General Meeting. (v) transact all other business incidental to the management of the Society.
6. In furtherance of his duties the Secretary shall convene meetings and keep a record of the proceedings of these meetings and keep a record of the Society accurately and up-to-date.
7. The Asst. Secretary shall assist the Secretary in the discharge of his duties and in his absence perform all his function.
8. The quorum for an ordinary meeting of the Committee of Management shall be seven.
9. If he fails to discharge his duties properly the Secretary or the Assistant Secretary can be removed from his office (i) by the Principal (ii) or by a vote of no confidence passed by not less than two-thirds of the members of the Committee specially called for the purpose and ratified by a simple majority in a meeting of a General Body of the members called for the purpose.
10. The Principal may alter, amend or abrogate any or all of these rules at his discretion.

## **THE DAY SCHOLARS' ASSOCIATION**

1. The object of the Day Scholars' Association is to take up such activities as will foster a spirit of fellowship and co-operation among all the day scholars of the College, and (a) to organize annual competitions in general knowledge, elocution, games, music etc. (b) to maintain a Lending Library. (c) to celebrate Pujas.
2. All the day scholars of the College are members of the Association and shall pay an annual fee of Re 1/- each to be realised along with the College dues in July.
3. The Executive Committee of the Association shall comprise the following : (a) The President -Principal (ex-officio) and the Vice-President. There will be one or more associate Vice-Presidents to assist the Vice-President. (b) The Secretary and Assistant Secretary. (c) One student member from each class of the College, from the +3 Science, Arts and Commerce section of a class being counted separately. Students of +3 3rd Yr. 2nd Yr. P.G. are not eligible to contest for Asst. Secretary post.
4. (a) The Vice-President shall be nominated by the Principal from among the members of the staff. (b) He shall preside over all meetings at which the President is not present. (c) The Vice-President may, if he is unable to be present at a meeting, request his associate to take his place and such a member shall discharge all the functions of the Vice-President.

5. (a) The Secretary, the Asst. Secretary and the Class Representative shall be elected from among the day scholars of the College, (b) The Secretary with the sanction of the Executive Committee and with the approval of the Vice-President, shall organize all the functions of the Association and shall record the minutes of the Association. (c) The student members of the Executive Committee shall be deemed to have vacated their office after the publication of the results of the Test Examination. The Funds of the Association shall be under the control of the Principal. All expenditure incurred by the Association shall be subject to his approval and scrutiny.
6. The Principal is the Final authority in all matters relating to the Association.

## **THE ATHLETIC CLUB**

1. The club shall consist of all the members of the staff and students.
2. The Executive Committee of the Athletic Club shall be called the F.M. College Athletic Council. It shall consist of (a) the Principal as Ex-officio President (b) a member of the teaching staff nominated by the principal as Vice-President. (c) two or three members of staff nominated by the Principal as Associate Vice-President (d) the Physical Education Teacher (e) a Secretary and an Asst. Secretary elected by the students at the Annual College Election. (f) one representative from each of the classes, the Arts, Science and Commerce section of a class taken separately. (g) two women representatives elected from among the students of the College, (h) Captains of football, hockey, cricket, tennis, volleyball and such other organized out-door games. (i) one or two more students nominated by the Principal in the interest of the Club (j) students of +3 3rd yr and 6th Yr. P.G. are not eligible to contest for the post of Asst. Secretary.
3. Election Rule : Elections to various posts of office bearers will be held along with elections to students Union and other allied societies. The election rules are same as that mentioned in clause 7 of the Students Union rules (a) The Athletic Club will elect representatives and also the Secretary in case there are vacancies owing to one or more of them leaving the College during the session. (b) The Captains of each outdoor game shall be nominated by the member of the respective teams in consultation with Vice-President of the Club.
4. Tenure of Office : (a) The Club's tenure of office shall be for one session (b) The Vice-president shall carry on the work until a new one is elected. (c) if the work of the elected Secretary is found unsatisfactory, he might be asked by the President to resign and another Secretary nominated by him is to carry on the work till the next election.

If a Captain absents himself from the field continuously for 15 days without sufficient reason, he will ipso facto cease to be Captain.

5. Work of the Club : (a) To Consider the budget prepared by the sub-committee consisting of the Vice-President, the Secretary and Physical Education Teacher. (b) General Management of the Club (c) The promotion of games and sports among students (d) Consideration of the report of Blue sub-committee for the award of College Blues.

6. Limitation of the Power of the Club : The Principal can veto any resolution passed by the Council, he can make a new rule or amend an old one in the interest of the Club.

7. Work of the Vice-President : (a) He will be in-charge of the accounts and all correspondence in connection therewith, including the ordering of goods. (b) He will be General Superintendent of games. (c) He will appoint a sub-committee every year to recommend names for the award of College Blues. He himself will be the Chairman of the Committee which should consist of the lectures in-charge of games, the Physical Education Teacher, Captain of the games (both ex-officio), two members of the staff, two student members of the Club the senior one will act as the convener of the sub-committee.

8. Work of the Athletic Secretary : (a) He will conduct all correspondences assigned to him by the Vice-President, (b) He will prepare the Annual Report. (c) He will organise the College games with the assistance of the Captains and Vice-captains of respective games.

9. Work of the Captain : (a) He will select players in consultation with the Secretary and vice-President for friendly and competitive matches. (b) With the Secretary he will be responsible for the organisation of the College games.

10. Neither the Secretary nor a Captain shall arrange any match unless he has first obtained approval of the Vice-President.

11. The work of the Physical Education Teacher is (a) to copy all the invoice in the Stock Book, (b) to keep an account of sports goods. (c) to look after the play-ground (d) to look after drill and the drill-shed (e) to do such work in connection with sports as the Vice-President assigns to him.

## **THE BOYS' COMMON ROOM**

1. All bona fide male students of the College are members of the B.C.R.

2. The Executive Committee of the B.C.R. shall be called the F.M. College B.C.R. Council. It shall consists of (a) the Principal as Ex-officio President (b) a member of the teaching staff nominated by the Principal as Vice-President. He will be in charge of the accounts. (c) two or three members of staff nominated by the Principal as Associate Vice-Presidents. (d) a Secretary and Asst. Secretary to be elected by the students at the Annual college Election. (e) one

Representative from each class, the Arts, Science and commerce section of a class taken separately

3. All elections will be held by secret ballot. Students of +3 3rd yr. and 6th Yr. P.G. are not eligible to contest for the post of Asst. Secretary.

4. Work of the Committee : (a) to consider budget prepared by the sub-committee consisting of the Vice-President, the Secretary and the Asst. Secretary. (b) general management of the B.C.R. (c) promotion of healthy habits and hobbies among students.

5. Limitations of the power of the Committee : The Principal can veto any resolution passed by the Council without assigning any reason thereof. He can frame new rule(s) and amend, partially or completely, any of the existing rules by his discretionary power.

6. Work of the Secretary : (a) He will be convener of all General and sub-committee meetings (b) He will conduct all correspondence assigned to him by the Vice-President. (c) He will prepare the Annual Report.

## **THE GIRLS' COMMON ROOM**

The rules of the Boys' Common Room of the F.M. College, Balasore are applicable and valid of the G.C.R. No male student can be a member of the G.C.R.

## **THE COMMERCE ASSOCIATION**

1.Purpose : The aims and objectives of the Association are to arrange debate, elocution and paper reading on commerce subjects, to invite eminent persons in the field of Commerce and Industry to deliver lectures and to arrange tours to places of interest from Commerce point of View.

2. Membership : All the students and teachers of the Commerce faculty of F.M. College are members of the Association.

3. Management : The Management of the affairs of the Association is vested with an Executive Committee consisting of (i) The principal as President (ii) Members of the teaching staff of Commerce faculty, the head being the ex-officio Vice-President (iii) a Secretary, from 6th. or 5th or +3 3rd yr. class elected by all the student member of the faculty. (iv) an Asst. Secretary from +3 1st or 2nd yr class elected by all the student members of the faculty. (v) One class Representative from each class, elected by the student members of the respective classes. (vi) Any member nominated by the Vice-President in consultation with the Secretary for specific purpose.

## **THE SCIENCE SOCIETY**

The Science Society came in to being in 1949. Membership is open to all teachers and students of Science in the College. The objects of the Society are to arrange lectures and exhibitions of a scientific character, to arrange excursion parties to place of scientific interest and to maintain a Lending Library for science students. The Principal will appoint a Vice-President of the Society. The Executive Committee consists of a Secretary from 6th or 5th or +3 3rd year class elected by the students of the faculty, one Asst. Secretary from +3 1st or 2nd yr class and Representatives from each of the Science classes and a woman representative from all the Science classes elected by the students. The election to the Executive Committee will be along with the College Annual Election.

## **THE HUMANITIES ASSOCIATION**

The students and teachers of the Humanities faculty are the members of the Humanities Association. The association arranges debate, paper reading, poetry reading and study tours for the benefit of its members. It also invites eminent persons to deliver lectures.

The management of the affairs of the association is vested with the executive Committee consisting of : (i) The Principal, as the President, (ii) a Vice-President nominated by the President (iii) a Secretary from 6th or 5th or +3 3rd yr. class elected by all the student members. (iv) an Assistant Secretary from +3 1st or 2nd yr class elected by all the student members. (v) one class Representative from each class elected by the students of respective classes. (vi) Any other member nominated by the Vice-President.

The election to the Executive Committee shall be held along with the College Annual election.